

**OAKPORT JOINT POWERS BOARD  
REGULAR MEETING MINUTES  
WEDNESDAY FEBRUARY 25, 2004— 7:30 A.M.  
BASEMENT EAST CONFERENCE ROOM, MOORHEAD CITY HALL**

**I. CALL TO ORDER/ROLL CALL**

Chair Campbell called the meeting to order.

Members Present: (5) Kevin Campbell, Greg Anderson, Bruce Fleury, Diane Wray-Williams and Ben Brunsvold.

Members Absent: (1) Nancy Otto.

Others Present:

Cliff McLain

Jeff Schaumann

Jackie Engel

Water Division Manager

Planning/Zoning Administrator

Office Specialist

Introductions were done for the new members of the board.

**II. APPROVAL OF MINUTES**

The board was presented with minutes from the November 19, 2003 meeting.

Action taken: Brunsvold moved, seconded by Fleury to approve the minutes.  
Motion carried.

**III. CITIZENS TO BE HEARD**

No citizens asked to be heard.

**IV. AGENDA AMENDMENT**

Rezoning of Tract 3 was added to "New Business"

**V. PUBLIC HEARING**

There were no "Public Hearing" items.

## VI. OLD BUSINESS

There were no "Old Business" items

## VII. NEW BUSINESS

### 1. Discussion of Hookup Numbers.

Schaumann explained what the Oakport Hookup numbers were and why they existed. Anderson explained that the hookup numbers are a very unique process. Hookup numbers were originally assigned in 1990. In 1993, Ulteig Engineers updated the list of hookup numbers at the direction of the Oakport Joint Powers Board. Anderson stated that the list has not been updated since that time. He recently took the original list and compared it to the assessments Oakport did as part of its water tower project, against the original water and sewer assessment rolls and cross-referenced each number. He also verified the parcel numbers through the Clay County GIS database. Anderson said that he would like the Oakport Joint Powers Board to accept the updated version of the list. Once the list is approved, Oakport will make copies of this list available to the appropriate parties.

Schaumann stated that staff was comfortable with the accounting of hookup numbers completed by Anderson.

Discussion ensued about how hookup numbers are placed and moved. There was also discussion by Anderson explaining some of the specific changes needed to the original list of hookup numbers.

Campbell addressed a concern of his about keeping track of who pre-paid the \$500 hookup fee. Anderson stated that 317 people pre-paid and it is shown on spreadsheet that Anderson put together.

Action taken: Anderson moved, seconded by Brunsvold to accept pages 1-7 of Anderson's January 20<sup>th</sup>, 2004 memorandum, to accept items 1-3 of Anderson's February 22, 2004 memorandum, to advance the 9 additional lot numbers from 2004 for the Anda property with the understanding that the board may redirect any numbers not connected to other properties that the board deems appropriate. Motion carried.

There was further discussion by the board on the subject of hookup numbers. Schaumann expressed concern over the effects of individuals selling hookup numbers on secondary market.

Anderson stated that he would like to see the cap taken off the number of hookup numbers allowed each year. He explained that developers couldn't develop anything with only 9 new hookup numbers per year. Wray-Williams

agreed. Campbell suggested having the City Council discuss it at their next Committee of the Whole. Schaumann stated that he would raise the issue with the City Manager, for possible consideration by the City Council

2. Rezone Tract 3.

Campbell stated that there has been some interest in building storage units in Tract 3 just north of Bert's Truck Equipment. Campbell asked if it is possible to rezone part of Tract 3. Schaumann stated that a rezoning would represent a significant change in the Oakport Agreement, thus warranting an amendment. Campbell feels that it should be discussed at some future time.

**VIII. REPORTS/INFORMATION**

**2. Oakport Update**

Update was given to the board in their packet.

**IX. ADJORNMENT**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Greg Anderson, Secretary Oakport Joint Powers Board