

**City of
Moorhead**

Police Department

Year in Review

2014



MISSION STATEMENT

“Our mission is to maintain peace and order through the provision of police services that are of the highest quality and responsive to the needs of the community. We will contribute to the safety and security of the community by apprehending those who commit criminal acts, by developing partnerships to prevent, reduce or eliminate neighborhood problems, and by providing police services that are fair, unbiased, judicious, and respectful of the dignity of all individuals.”

David Ebinger
Chief of Police

VISION STATEMENT

We, the members of the Moorhead Police Department, are committed to working together in a problem-solving partnership **with the community** to prevent crime and improve the quality of life for all.

VALUE STATEMENTS

Safety - The protection of human life is our biggest priority.

Cooperation - We are committed to working cooperatively with the community and each other by encouraging open communication and active participation to achieve our mutual goals.

Fairness - We strive to resolve conflict through impartial enforcement of law. Everyone shall be treated equitably and compassionately.

Crime Prevention - We will work in a partnership with the community through positive role-modeling and education.

Diversity - We appreciate one another's differences and recognize that our unique skills, knowledge, abilities and backgrounds bring strength and caring to our community.

Professionalism - Our success depends on the trust and confidence of the community. We shall always engage in respectful behavior that reflects the honesty and integrity of police professionals.

Table of Contents:

Message from the Chief	4
Administration	5
Command Central	6
Patrol Division	7
Investigations Division	15
Bike Patrol	21
Canine Unit	22
SWAT (Special Weapons and Tactics)	24
License Plate Reader (LPR)	27
Honor Guard	28
Recruitment & Selection Process	29
Field Training Unit	30
Property and Evidence Unit	33
Youth & Family Services	34
Explorers	39
Moorhead Cops and Kids	40
Community Policing/Crime Prevention	41
Records	48
Transcription Staff	49
Parking Enforcement Unit	50
Community Service Officers	51
Organizational Chart	52
*Serious Crime Statistics	*Traffic Enforcement Summary Statistics
*Maintaining Professional Integrity Statistics	
*Accident Summary Statistics	
*Part I Crime Statistics	
*Part II Crime Statistics	
Crime and Service Clock	

A Message from the Chief of Police

The Moorhead Police Department is committed to meeting the challenges of a growing community as we see new residential and commercial development increase in our city as well as the expansion of our services into the Oakport annexation area. We have increased our workforce by two Police Officers and one Community Service Officer in an effort to meet the needs associated with this growth. We will continue to work at expanding our workforce to provide for the requirements of a growing city.

We continue to provide a superior level of resources to our citizens as a result of the many regional partnerships we have developed over the years. Some of these efforts include the Red River Valley SWAT Team, Negotiations Team and Bomb Squad as well as the Red River Regional Dispatch Center, and the DEA Drug Task Force. Most recently we have taken a lead in forming a new drug task force; the Lakes to River Drug Task Force is comprised of Clay and Wilkin Counties as well as the Cities of Detroit Lakes, Breckenridge and Moorhead. Through all of these combined efforts we seek to establish a response that is both efficient and effective in addressing the problems that confront our growing city and our region as a whole.

This year we will put special emphasis on an initiative with one of our strongest partners, the Clay County Sheriff's Office. Efforts are underway to replace the current Law Enforcement Center and Jail. The Clay County Jail is operated by the Sheriff's Office and is the oldest county jail in the State of Minnesota. In building a new jail it is necessary to also replace the adjoining Law Enforcement Center which is co-occupied by both the Sheriff's Office and Moorhead Police. For a number of years this facility has failed to meet the needs of both of our agencies as our community has grown. By partnering with the Clay County Sheriff's Office we provide the citizens of Clay County, including those of Moorhead, with a cost effective operation and a convenient location for their public safety needs. We intend to work together to maintain this effective partnership as we provide necessary facilities for our current and future needs.

As always our most valued partnership is the one we share with our citizens. This year we will continue our tradition of "Community Partnership" with several opportunities for our citizens, including our youth, to engage with MPD. We will conduct another Citizens Police Academy in the fall as well as our Moorhead Summer Youth Program this summer. Moorhead Police Volunteers continue to contribute to our department and the City through their tireless support of our officers on the street and our civilian staff in the Law Enforcement Center.

We continue to maintain a strong and successful alliance with our local schools. We are partnered with Moorhead Public Schools in our DARE and School Resource Officer programs which foster a close and positive relationship between our officers and the youth of our community.

Through this period of growth and change the men and women of the Moorhead Police Department pledge to continue to meet the public safety needs of the citizens of Moorhead as effectively and proudly as we have since 1881.

David Ebinger
Chief of Police



Moorhead Police and Clay County Sheriff's Office joint Law Enforcement Center built in 1967

Police Administration

Looking back over 2014, the Moorhead Police Department faced many challenges that included preparing for the annexation of Tract 2 of Oakport Township, updating ordinances (Hunting, ATV/Snowmobiles, and Tobacco), re-configuring patrol districts, continued staff shortages, the addition of new technology in administering an Automated License Plate Reader (ALPR), and the on-going investigation into the tragic homicide of Thomas Bearson an 18-year-old North Dakota State University student that had gone missing.

We are fortunate to have a low crime rate. However, since 2010 the numbers of calls for service have increased 44% reaching nearly 34,000 in 2014 despite the elimination of police responses to many low-level medical related calls in an effort to stretch our resources further. Our population has grown from 38,000 to approximately 42,000 and our geography from 19.7 square miles to 22.3 square miles. The department added two officers in anticipation of the Oakport Annexation but still resulted in a loss of officer per thousand ratios from 1.39 to 1.30 while the national average is 2.5. Operating with staffing as lean as we are has been identified as a cause for veteran officers leaving for other agencies and increases the chances for officer injuries further adding to the problem. The use of overtime resulted in a 21% increase from 8,219 hours to 9,959 hours at great expense to the budget. The areas where we have seen substantial increases in calls include suicidal persons and assaultive behavior types of calls.

We hired four replacement officers this past year and added the two new officer positions. We also saw some changes in civilian staff with the addition of a Community Service Officer, also in anticipation of the Oakport Annexation, and replaced one Records Specialist position.

We have 55 sworn officers, 13 are in supervisory or command positions. With 3 officers working as School Resource Officers in the 6 public schools and 8 working in investigations, that leaves 31 officers that are patrol officers handling calls 24/7/365 when at full staff, no one is out injured (34 injuries in 2014), or attending state mandatory training to maintain licenses. We have 4 patrol districts ranging from 2 square miles to 8.75 square miles and averaging around 8-10,000 in population per district and are designed based on call load. We try to always have an officer per district but many times drop to 3 officers on midnight shifts due to staff shortages. By comparison in our region, Detroit Lakes has a 2 officer minimum (population 8,000), Fergus Falls 2-3 officers (population 15,000), and Alexandria 3-4 officers (population 14,500).

We hope to add staff and a fifth patrol district in the future to be commensurate with regional staffing models, increase our ability to respond to calls, provide active patrols/street investigations leading to higher clearance rates, improved response times, and lessen the need to rely on assistance from Dilworth or Clay County. In civilian staffing, we also hope to add Records and Transcription positions to improve on our 3-month data entry lag time and the over 300 police reports needing typing at any given time that wait in our system so we can improve customer service, officer safety, and meet court demands.

Command Central

The Moorhead Police Department continues to use technology in order to be more effective in discovering connections and patterns of criminal activity. In late 2014, the MPD purchased Command Central software to leverage the information already gathered through the New World Systems computer aided dispatch and records management system which is shared by law enforcement agencies across this region. Being able to view and share crime information quickly through reports and maps delivers efficiencies for our staff as we continually strive to provide a higher level of service.

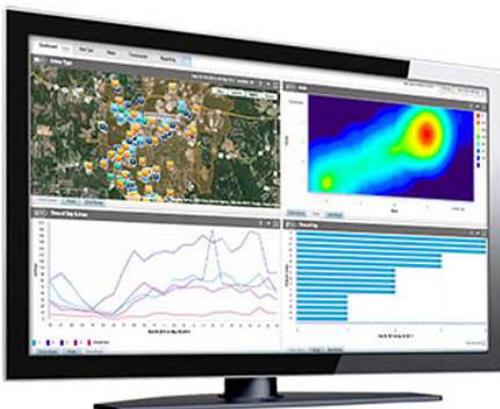


CrimeReports Plus,

Through CrimeReports Plus, the MPD has an all-in-one solution for crime mapping and basic crime intelligence. This tool helps officers communicate to the public important accurate call for service and criminal activity information, as well as puts this essential crime intelligence in the hands of every officer, from patrol officers to command staff. With the use of real-time computer crime dashboards, officers can isolate or consolidate incidents by the type or time of crime or the general geographical area of occurrence. Customized crime dashboards are reviewed prior to officer shift change and at shift briefings to ensure that the officers are best aware of the most recent activities within the city.

Crime Analytics,

Crime Analytics provides an efficient way to distribute statistically relevant information across the entire force or to simply research activity details for countless application purposes. Supervisors can learn where best to focus targeted enforcement efforts to reduce criminal activity. Officers can be proactive with the information and identify areas of concern that have disproportionately high numbers, such as traffic crashes and the possible need for additional traffic control devices, lighting, or an engineering design change request. Investigators can look for consistencies with criminal activities and identify additional possible suspects.



Crime Trendcaster,

By utilizing information already gathered in our records management system, Crime Trendcaster attempts to predict crimes based on trends using different variables such as crime type, time, and location. This heightened awareness can help officers take direct patrol initiatives in areas for deterrent and apprehension enhancements.

Patrol Division

The Patrol Division seeks to maintain social order and the quality of life through the enforcement of laws, the timely response to calls for service, the investigation of criminal offenses, the apprehension of offenders, the enforcement of traffic laws, and the furtherance of crime deterrence through the maintenance of a visible presence and collaboration with the community. The Patrol Division is often the first and only contact many citizens have with our Police Department. In 2014, the Patrol Division was comprised of 29 sworn officers who were supervised by three Lieutenants and six Sergeants.

The Patrol Division is responsible for responding to all calls for police service(s) 24 hours per day, located within the City of Moorhead. In addition Police Officers assigned to our Patrol Division provide routine patrol to deter and detect both traffic and criminal violations of law. They also conduct criminal investigations and actively employ community oriented policing strategies to solve community problems. Police Officers assigned to the Patrol Division are also assigned to specialty positions which include; Field Training Officers, Canine Handlers, SWAT Team Members, Use of Force Instructors, Bike Patrol Officers, Drug Recognition Experts, and Law Enforcement Explorer Post Advisors. The Police Officers assigned to our Patrol Division currently work the following shifts;

Day Shift	7:50 am – 5:00 pm
Evening Shift	4:50 pm – 3:00 am
Midnight Shift	10:50 pm – 8:00 am

Officers assigned to the Day and Midnight Shifts work a nine hour shift with a five day work week, followed by three days off. All Lieutenants and Sergeants assigned to the patrol Division also work this schedule. Officers assigned to the Evening shift work a ten hour shift with a rotation of five evening shifts, four days off, four evening shifts, and three days off. Each evening there is a four hour overlap between the Evening and Midnight shifts from 11:00 pm to 3:00 am. This shift overlap enables both shifts to concentrate on alcohol related offenses, work bike patrol shifts, conduct training, and be adequately staffed for the general increase in calls for service during this time period. It also allows Officers assigned to the Evening Shift to complete their required paperwork prior to the end of their shift.

The ten minutes preceding each shift is dedicated for roll call briefings. This is the time when a Sergeant or Lieutenant spends time with their shift passing along all necessary information for their upcoming shift. Roll call briefings are important in providing officer safety information and areas of concern for the officers with respect to their assigned beats. Attendance at roll call briefing is mandatory and part of our Officers assigned work hours.

All Lieutenants, Sergeants, and Officers assigned to the Patrol Division rotate shifts every six months. The shift periods and rotation dates are;

March 1st through August 31st

September 1st through February 28th

Complaint Process: The Moorhead Police Department takes allegations of misconduct on the part of its members seriously, and at the same time actively solicits feedback on any Officer conduct. Anyone wishing to file a complaint is provided with a bilingual handout which outlines the complaint process and contains our complaint form. This information is also posted on www.moorheadpolice.com and a complaint can be filed electronically as well. All complaints alleging misconduct by a member of the Moorhead Police Department are thoroughly investigated and recommendations are forwarded to the

Chief of Police. The same system can be used to report exemplary service provided by members of the Moorhead Police Department.

Staffing: During 2014, we lost two veteran officers. One moved retired and the other moved out of state.

Officer Dan Birmingham retired in May of 2014 after 25 years of service to the City of Moorhead. Dan grew up in Moorhead and began his law enforcement career in West Fargo before coming to the Moorhead Police Department. Dan served many years on the SWAT team and was a tactical operator and one of their trainers. Dan also served as an FTO, and bike patrol officer, for several years with the Moorhead Police Department.

Officer Shawn Carlson resigned in June of 2014 after 13 years of service. Shawn served the Twin Valley Police Department prior to starting in Moorhead. Shawn also served as an FTO and bike patrol officer while with the Moorhead Police Department. Shawn and his family relocated to Florida.

In 2014 we hired a total of 6 officers. They were Officers Brandon Knotts, Geoff Neumann, Jonathan Hanson, Ethan Meehan, Nathaniel Thienes, and Samuel Johnston. Officer Knotts resigned during the Field Training Program.

At the end of the year we had all of our currently allotted positions filled.

Overtime: A total of 1,743 hours of overtime had to be allocated to meet our minimum Officer staffing in 2014, equaling \$68,910.68. Our minimum staffing is 4 Officers for our Day and Evening Shifts. The midnight shift maintains a 3 Officer minimum. Our Evening and Midnight shifts overlap from 11:00 pm to 3:00 am every night. At least one Lieutenant or Sergeant is on duty at all times. A total of 602.75 hours of overtime had to be allocated to meet the minimum supervisor staffing in 2014, equaling \$26,959.29. Some of these hours were from Sergeant's working a beat at the last minute in order to maintain the minimum patrol staffing levels. A total amount of \$95,869.97 was spent in 2014 to reach minimum staffing of supervision and patrol coverage.

Invoiced Overtime:

Description:	Total Hours:	Amount:
High School Events	100	\$3,953.00
Contracted/Special Events	215	\$9,123.84
Parades/Events	165	\$6,625.17

Compliance Checks

Officers' conduct compliance checks at all establishments that have a license to sell alcohol and tobacco within the City of Moorhead. Each business is checked at least four times per year. Underage volunteers work with plain clothes officers to ensure that local ordinances and state laws are followed. Officers forward their results to the City of Moorhead Clerk's Office and to the Clay County Attorney's Office.

Community Policing: Moorhead Police Officers are committed to building and maintaining problem solving partnerships within the community. Our officers are committed to providing police services that are fair, impartial, and professional. Our Patrol Division is dedicated to Moorhead Police Department's philosophy of community oriented policing. As part of this philosophy, officers are

assigned to work permanent areas of the community, which we call beats. The City of Moorhead is divided into four specific beats. They are:

- 11 Beat-**City’s north border south to Center Avenue
- 21 Beat-** Center Ave South to I94 and the Red River east to 14th Street
- 31 Beat-** Center Ave South to I94 and 14th Street east to the City’s east border
- 41 Beat-** I94 south to the City’s south border

Through this assignment of beats officers become more familiar with the issues and problems within their portion of the community. This helps officers to address issues and problems on more of an individual basis. Growth in the City of Moorhead will affect the future of our beat configurations.

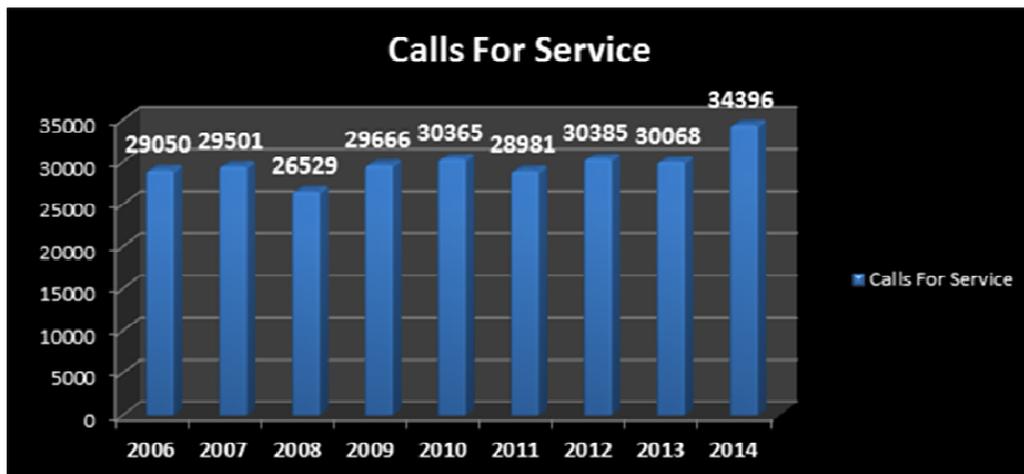
Community Contacts / Presentations: Through the course of their regular duties, all Officers assigned to our Patrol Division are required to make regular contacts with businesses located in their assigned beats. Officers enjoy these contacts as they help to build bridges between the members of our community we serve and our Police Department. Officers are routinely provided information that allows them to address concerns that may not have otherwise been brought to their attention. These contacts are conducted, and documented, on a regular basis.

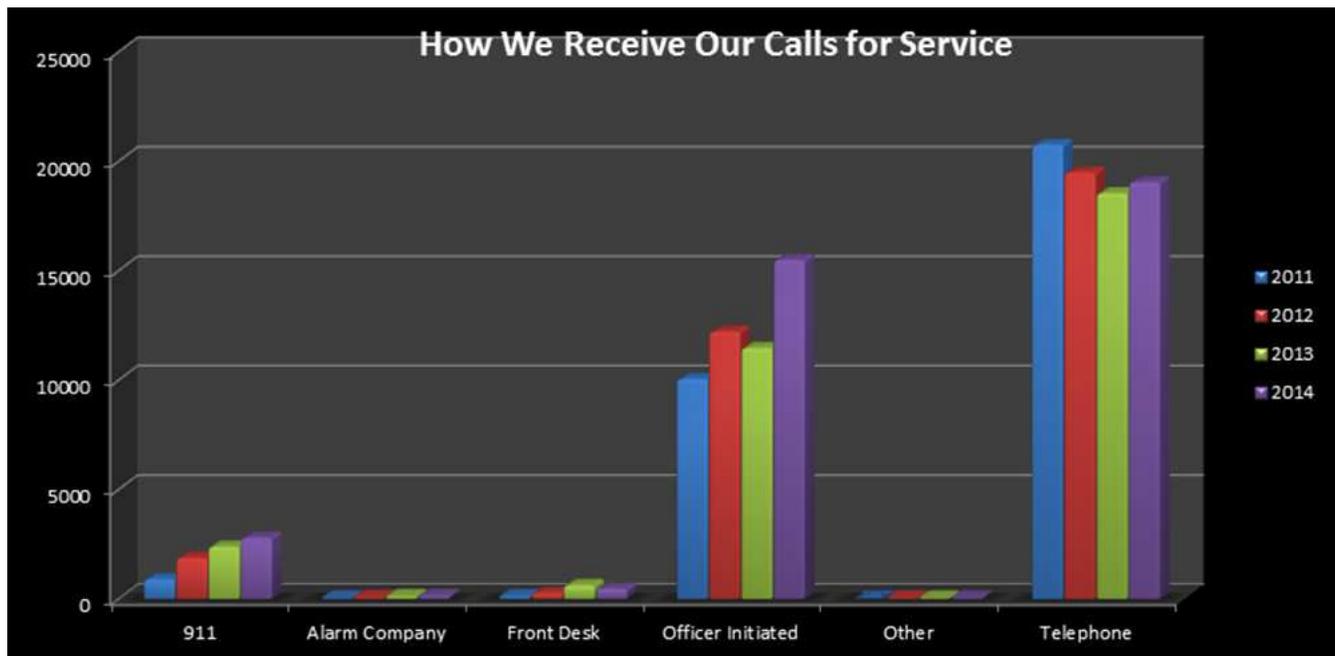
Child Passenger Safety (CPS)

Road injuries are the leading cause of preventable deaths and injuries to children in the United States. Correctly used child safety seats can reduce the risk of death by as much as 71 percent. The Moorhead Police Department has 2 Certified Car Seat Safety Technicians. Officer Nicole Reno and Officer Kim Bloch work at community events to provide education and training on the proper installation of child restraints. The Moorhead Police Department routinely has citizens request assistance with their Child Restraints. Our officers are able to provide one on one education to ensure that children are safely transported. On average, Officer Reno and Officer Bloch assist two families per week.

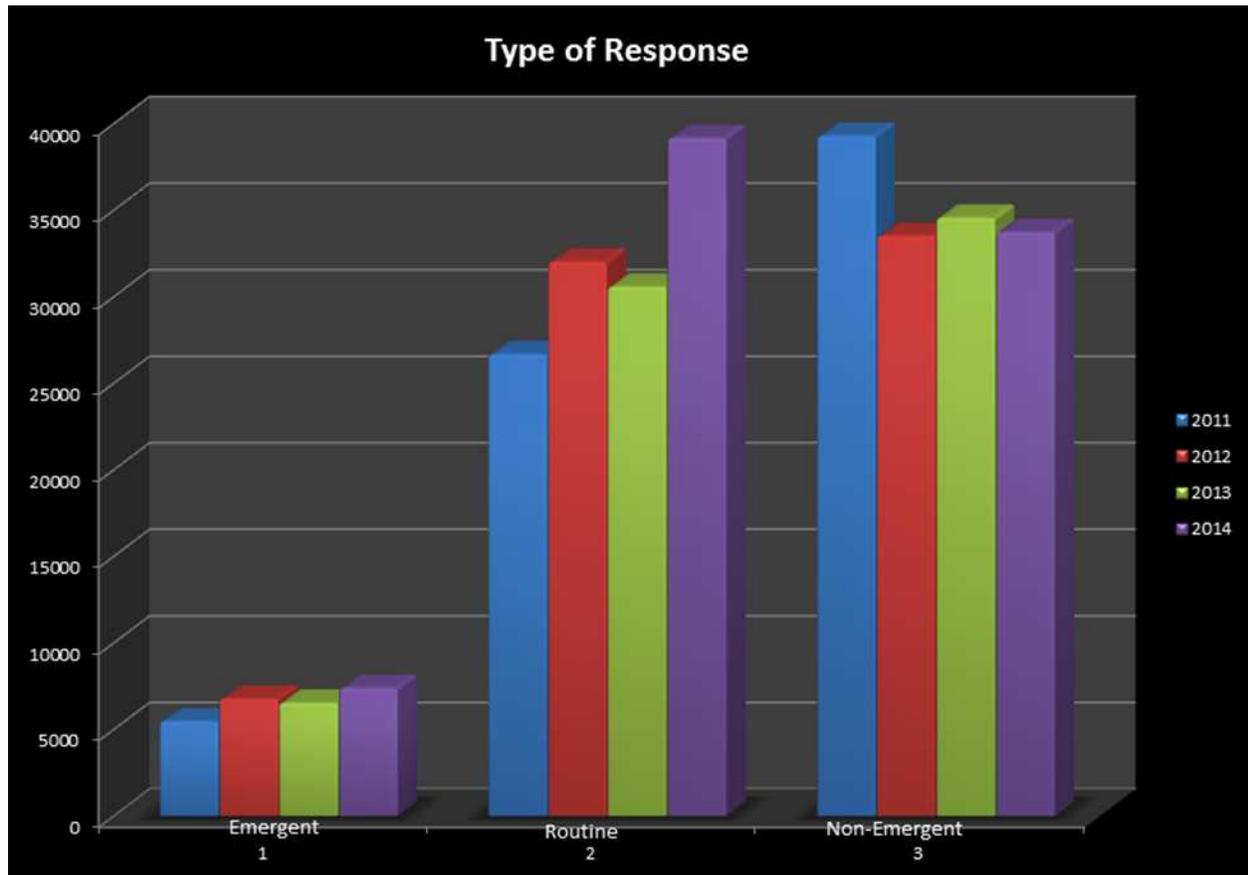
Officer Nicole Reno is a member of the Minnesota Child Passenger Safety Advisory Board. The mission of the board is to maintain the quality and integrity of the child passenger safety program in the State of Minnesota. This is done through providing the CPS sessions at the annual Towards Zero Death Conference, updating printed materials and state CPS curriculums, and providing legislative guidance. The board channels insight from local CPS advocates and brings that information to the board meetings.

Calls for Service



Calls for Service

Call Type	2011	2012	2013	2014
Accident - Injury	234	338	335	387
Accident - Property	927	1060	1298	1299
Backup Other Agency	96	167	132	225
Burglary	165	244	287	226
COP	964	1337	1277	2457
Disturbance	1143	1496	1551	1824
Impaired Driver	378	580	488	496
Impaired Person	795	1017	910	1043
Narcotics	316	296	342	405
Robbery	23	5	17	22
Shoplifting	131	156	222	261
Suspicious Activity	1768	2193	2377	2298
Welfare Check	602	829	811	679
Warrant	107	113	119	77



Events Staffed: In 2014 the members of the Patrol Division provided staffing for the following events (traffic control, security and public relations):

- | | |
|-------------------------------------|---|
| Holiday Lights Parade | High School Varsity Football and Hockey games |
| MSUM Homecoming Parade | MHS Homecoming Parade |
| Fargo Marathon | Streets Alive |
| Concordia College Homecoming Parade | Law Enforcement Memorial Day |
| MSUM July 4 th Fireworks | Nite to Unite |
| Multiple Career Fairs / Events | Greater Moorhead Parade |
| Dances at Concordia | Concerts at Bluestem |

TZD (Towards Zero Death): 2014 Year in Review

The TZD Enforcement Grant is a grant from the Minnesota Department of Public Safety that local law enforcement uses to utilize extra patrols in Clay County to focus on enforcement of unlawful actions that raises risk factors of severe injury and deaths. These “mobilizations” focus on such activities as speeding, impaired driving, restraint use, and distracted driving. The funds allow extra officers to specifically work the “mobilizations” and focus on the enforcement mission without effecting response times/delays or reducing staffing during shifts. The funds go specifically for the enforcement efforts and allows officers to work collaboratively with other officers and “saturate” an area to draw attention to safe driving within our community. This effort is in an attempt to positively influence and motivate the motoring public to drive safely and make appropriate decisions

The following agencies were involved in the Clay County Partnership: Barnesville Police Department, Dilworth Police Department, Glyndon Police Department, Hawley Police Department, Moorhead Police Department, and the Clay County Sheriff’s Office.

The April Distracted Driving Campaign was our most covered event. Instead of just doing the normal enforcement, we partnered with the Moorhead School District and boarded a school bus for two afternoons. We also met with media who rode with us and covered the event. We also did follow up press releases to give them daily results from the enforcement. The key was focusing on distracted driving being a key component why drivers were not stopping for school busses with their lights and signs activated. This was widely publicized and very accepted within the community.

During 2014, officers from each department worked a combined total of **1,295 hours** of TZD Enforcement Overtime. While working, they conducted **2,348 traffic stops** which equivalent’s to **1.8 traffic stops per hour**.

The combined partnership issued **1,575 citations** and gave **597 warnings**. This equals approximately **3 citations for every warning**.

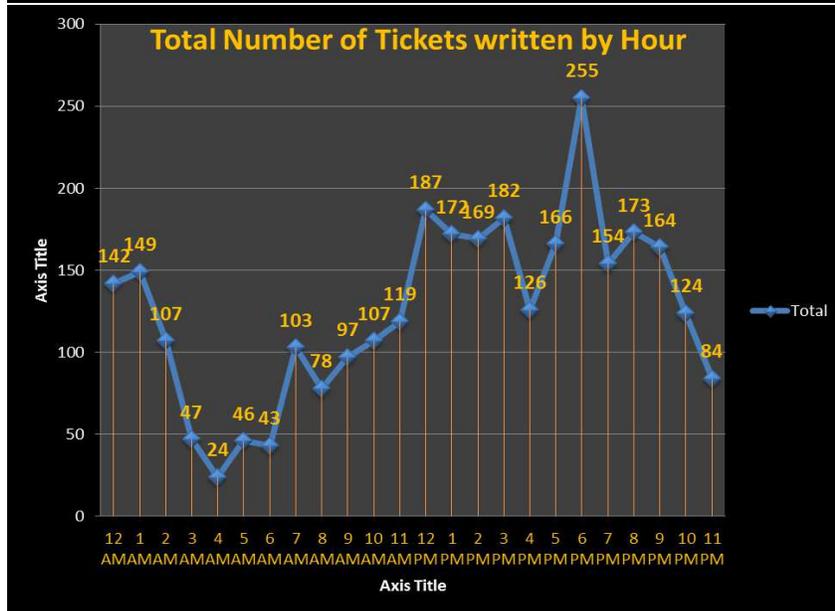
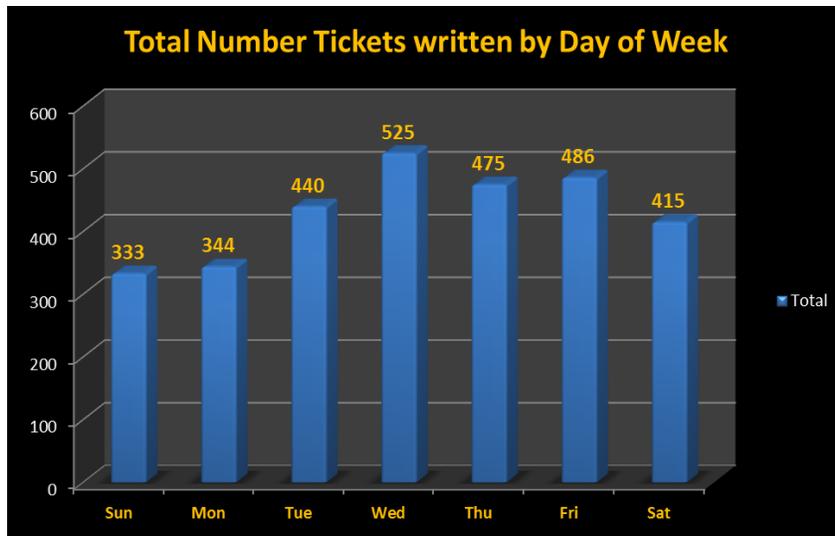
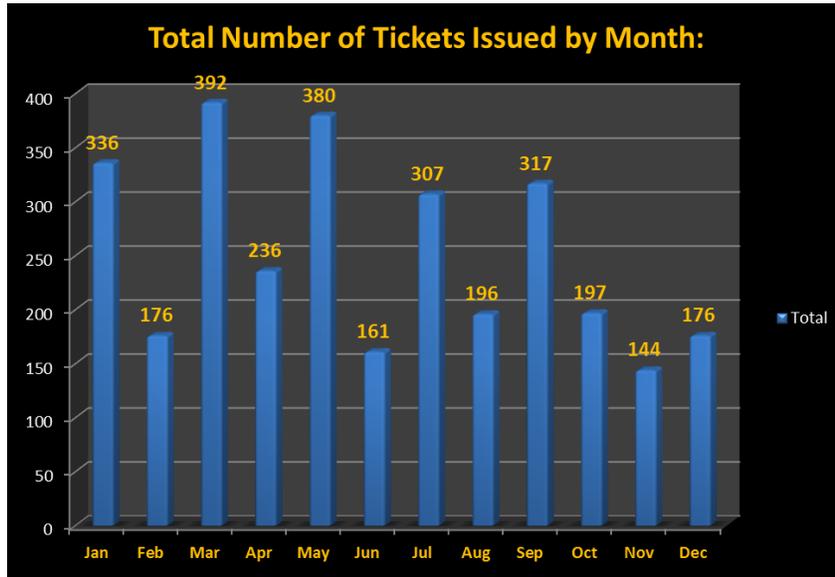
Officers in each department were given direction on enforcement expectations. Stress was put on multiple contacts per hour with heavy enforcement actions. In 2014, Officer issued 3045 citations

Top Ten Traffic Violations:

No Proof of Insurance	490
Speeding	459
No Seatbelt	424
No Driver’s License	204
Expired Registration	213
Semaphore Violation	166
Driving After Revocation	162
Stop Sign Violation	116

Open Container 134

Registration/Reregistration 107



Supervisors and Patrol Officers Currently Assigned to the Patrol Division

Supervisors

Lieutenant Chris Carey

Lieutenant Deric Swenson

Lieutenant Mike Detloff

Sergeant Steve Larsen

Sergeant Toby Krone

Sergeant Clint Stephenson

Sergeant Robb Matheson

Sergeant Scott Kostohryz

Sergeant Thad Stafford



Geoff Neumann #325



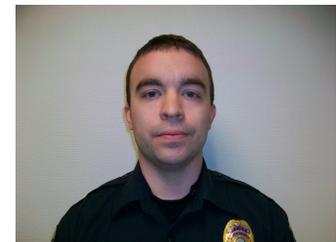
Jonathan Hanson #339



Ethan Meehan #340



Nathaniel Thienes #306



Samuel Johnston #311

Police Officers Assigned to the Patrol Division

Brad Schenck

Joe Brannan

Vern Heltemes

Kim Bloch

John Lien

Aaron Sprout

Mike Fildes

Shawn Griego

Adam Breth

Trent Bachman

Justin Vogel

Matt Lambert

Nick Leinen

Mike Kane

Nicole Reno

Katie Schultz

Brandon Desautel

Jordan Smart

Nick Wiedenmeyer

Jesse Myers

Shawn Krebsbach

Brandon Merkling

Nick Schultz

Raul Lopez

Dan Birmingham (Retired May, 2014)

Shawn Carlson (Resigned June, 2014)

Brandon Knotts (Hired Jan, 2014/ Resigned during training program)

Geoff Neumann (Hired Jan, 2014)

Jonathan Hanson (Hired June, 2014)

Ethan Meehan (Hired June, 2014)

Nathaniel Thienes (Hired Aug, 2014)

Investigative Division

The division is made up of eight full-time General, Juvenile, Narcotics, and Computer Forensics Investigators. Two investigators are assigned to General, two in Juvenile and four in Narcotics. Computer Forensics Investigations are performed by one of our General Investigators. The Computer Forensics Investigator performs forensic examinations on computers in various investigations including child pornography, child exploitation, criminal sexual conduct, and narcotics cases. General Investigators investigate cases such as crimes against persons (adult) and property crimes. Juvenile Investigators investigate crimes against children and vulnerable adults such as physical and sexual abuse and financial exploitation. Narcotics Investigators investigate local drug trafficking cases, gang related cases, and historical conspiracy cases.

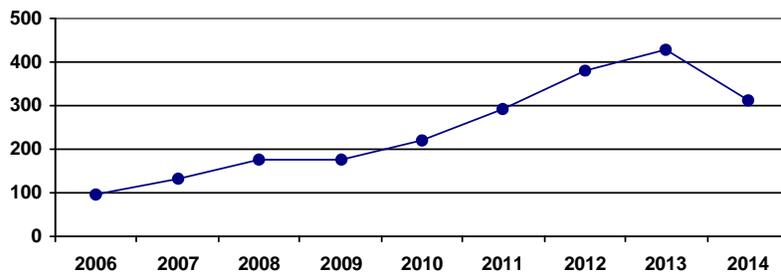
We currently participate in three different task forces. Narcotics Investigators are assigned to the Red River Valley Drug & Violent Crimes Task Force whose members are attached to the Drug Enforcement Administration (DEA) Drug Task Force out of Fargo, ND. Our Computer Forensic Investigator is also a member of the Internet Crimes against Children Task Force (ICAC). The participation in these Task Forces allows for additional funding to offset the cost of salaries, overtime, and equipment. This funding comes from grant money and federal agencies.

Predatory Offenders in Minnesota are classified as Levels I, II and III or Risk Level unassigned. Those that were not confined in state prison are given an Unassigned risk level. Information on Level I and Unassigned offenders can be shared with other law enforcement agencies and the offender's crime victims/witnesses. Level II information may also be disclosed to agencies and groups the offender is likely to encounter such as educational institutions and day care establishments. Risk Level III is the highest level assigned and can also be disclosed to other members of the community. The Moorhead Police Department provides notification on Level III offenders through the media, community meetings, and the City of Moorhead website. In Clay County, we average approximately six Level III offenders at any given time.

Offenders are required to register their residency in our community. In addition, all other changes such as employment, vehicles, phone number, school information, etc. are also required information. Homeless offenders residing within the community are required to check in on a weekly basis with law enforcement.

All offender files, to include city and county, are maintained by the Moorhead Police Department. Approximately 715 registration changes were completed in 2014. This includes changes made through any source such as the Bureau of Criminal Apprehension (BCA), Department of Corrections (DOC), weekly homeless check-ins, and changes made in person by the offender at the Moorhead Police Department. Moorhead Police Officers and Detectives are assigned specific predatory offenders and required to conduct quarterly checks to ensure the offenders are complying with their legal requirements for registration. Non-compliant offenders are referred for criminal prosecution and all available means are utilized to bring the offender into compliance or incarceration.

The division is also responsible for conducting background investigations for most city licenses and permits including gaming, liquor, pawn, masseuse, tobacco sales, and used car dealers. We also conduct background checks and issue permits for citizens wishing to purchase handguns and semiautomatic military-style assault weapons. We saw a steady increase in applications over several years but finally saw our first decline with a 27% reduction in 2014.

Nine-Year Review**Handgun and****Semiautomatic****Military-Style Assault Weapon
Permits**

The Division is commanded by Lt. Brad Penas and assisted by Office Manager Corinne Lien who also supervises five typist positions that transcribe the department's dictated reports.

High Profile Case Activity

- In June, a human trafficking investigation in the City of Moorhead led to the successful recovery of a 13-year-old victim that was reunited with her family in the Minneapolis/St. Paul area. The victim was being trafficked by Prince Jones and Eyeesha Hinton. Both were arrested and held on sex trafficking charges. Jones also faces a second charge of Criminal Sexual Conduct. Hinton pled guilty and was sentenced to 53 months incarceration. Jones is awaiting trial.
- On September 20, Thomas Bearson, an 18-year-old North Dakota State University college freshman, was reported missing in Fargo. On September 23, his body was discovered in the Old Industrial Park in south Moorhead. His death was ruled a homicide resulting in a large scale investigation involving local, state, and federal agencies from MN and ND. The investigation is still active and ongoing.
- On September 24, 20-year-old Mason Remund and 20-year-old Jordan Larson were arrested inside Sunmart Pharmacy committing a burglary while the business was closed. Both subjects were disguised as construction workers as there was ongoing construction inside Sunmart Foods. The subjects were also responsible for committing at least two other prior burglaries at the same pharmacy. A large amount of prescription pain medication was taken during the burglaries.
- On Sunday, September 29, at approximately 9:30 a.m., a vehicle was being followed in north Moorhead and the occupants began making their way to the Police Department to seek assistance. Prior to arriving at the Police Department, an occupant of the subject vehicle opened fire on the victims. Two bullets struck the victim vehicle and one of them missed the driver by a couple inches. The subject vehicle fled the scene. Juan Francisco Martinez was identified as the shooter and was taken into custody on October 21 in St. Paul. The incident stemmed from a bar dispute that occurred earlier in the morning. Martinez is in custody awaiting trial.
- In November, a sex trafficking investigation led to an adult female victim in Moorhead. The suspect responsible for trafficking the victim was identified as Willie Navy and arrested in Moorhead. Navy is in custody awaiting trial.
- On December 29, the Wells Fargo Bank branch, located inside Hornbacher's Foods, was robbed by a subject armed with a sawed-off shotgun. After displaying the firearm he received a large amount of cash and exited the store. In the parking lot, he observed an occupied vehicle with a side rear door open. He entered the vehicle and demanded to be driven from the area. The occupants fled the vehicle with the keys, at which time he threatened the driver with the shotgun. He left the area on foot and kidnapped a person approximately one block from the scene. He ordered the victim to drive

him to Fargo where he let the victim go and stole the vehicle. The subject was identified as Malcolm Roy Evans, located at a Fargo hotel, and arrested the following day. A large amount of cash and the sawed-off shotgun were recovered. Evans is in federal custody awaiting trial.

Narcotics

All of our narcotics investigators are assigned to the Red River Valley Drug & Violent Crimes Task Force (RRVTF). Since 1992, we have partnered with the Clay County Sheriff's Office and have been successful in receiving grant funding to offset some of the cost of salaries for these officers.

Grant funding also allows us to partner with the local DEA Drug Task Force. This relationship allows investigators to start a case with a local user and follow them all the way up to the source of supply that may be established in another state. This type of investigation will often result in federal charges through the United States Attorney's Office and prosecution of drug traffickers responsible for bringing large quantities of narcotics to the Red River Valley. Cases such as these take an enormous amount of time and resources from local agencies, however the benefit derived from their involvement has great payback as the sources of supply were arrested and convicted as well as the entire distribution network. The distribution network is primarily made up of local drug dealers which have a daily impact on the standard of living in our community.

- Lawrence Brink was the subject of two large scale marijuana investigations in 2014. In April, Brink was arrested and a search resulted in the seizure of ½ pound of marijuana and \$22,500 in cash. In June, Brink was arrested again. This incident resulted in the seizure of 19 pounds of marijuana, \$17,000 cash and 3 firearms. Brink was also the subject of a narcotics investigation in March 2013 where a search warrant resulted in the seizure of 32 pounds of high grade marijuana, psychedelic mushrooms, hash oil/powder, a military-style assault rifle, car, and \$25,000 US Currency. This seizure is believed to be the largest ever marijuana seizure by the Moorhead Police Department.
- Several area businesses were robbed in Fargo and Moorhead from the end of October through the end of November. A female subject was responsible for several of the robberies. Investigators from both agencies began following leads. After a robbery on November 26, at a CVS Store in south Moorhead, a female subject was identified. On November 29, officers conducted a traffic stop on a stolen vehicle with the two occupants fleeing on foot. Stephanie Lee Padilla was apprehended and arrested for robbery and other charges. Her accomplice, Arturo Amador-Diaz, was able to avoid arrest but later turned himself in to authorities. It is believed that the two subjects worked together and are responsible for several of the area robberies. They are both awaiting trial. One of the subjects told investigators that they were committing the robberies to fuel their addiction to heroin.

We began seeing violent crimes and Part I crimes rise in the second half of 2014. Subjects responsible for committing these crimes are doing so to support their heroin and methamphetamine habits. As these crimes continue to increase they consume a lot of our investigative time which does not allow for our Narcotics Investigators to be as proactive as they have in years past. As a result, narcotics related seizures drastically decreased in 2014.

Seizures (in grams unless stated)	2012	2013	2014
Marijuana	2432	28,685	15,503
Methamphetamine	239	710	60
Heroin	0	183	30
Cash	\$46,063	\$143,589	\$81,370

Juvenile

We have two Juvenile Investigators that primarily work physical and sexual abuse cases. These investigators receive specialized training on child forensic interviewing techniques. This training is specific to this position so investigators working as a team with social services, medical staff, and counseling services, can effectively receive non-leading information from child victims for court purposes and limit redundancy that leads to further exposing the victim to trauma. This collaboration works together as a team with members of the Red River Child Advocacy Center to accomplish these efforts. The center was created to help accommodate victims and their families through the process.

In the fall of 2014, the MN Department of Human Services conducted its regularly scheduled legislative update and a topic of discussion was cross reporting. DHS provided the following direction.

- All reports of alleged child maltreatment a local social service agency receives will be cross reported to appropriate law enforcement agencies regardless of the local social services agency decision to screen in or screen out the report for an assessment or investigation.

The change in practice for Clay County Social Services is that they previously only cross-reported those reports that were screened-in by their agency as alleged child maltreatment and began sending us all these reports in September. This resulted in a large increase of reports which require background work, investigation, and documentation. Each of these cases brought additional work and responsibilities to various members of our division relating to case assignment, investigation, and records management.

High Profile Juvenile Investigations

- A 15-year-old girl reported to Law Enforcement that a sexual video involving her was being circulated among hockey teams in the USHL. On February 15, 2014, the victim attended a Fargo Force game versus the Lincoln Stars. Following the game, the victim was invited to the Days Inn Hotel in Moorhead by players of the Lincoln Stars. While at the hotel, the victim engaged in sexual intercourse with two members of the hockey team; an 18-year-old player from Moorhead and a 19-year-old player from California. The incident was video recorded on a cellular phone and circulated to various individuals including hockey players on other teams. During the interviews, both subjects admitted to having sexual intercourse with the victim, recording the incident, and disseminating it to other people. Both were charged with use of a minor in a sexual performance, dissemination of child pornography, and possession of child pornography. The case has not yet been resolved.
- On March 3, 2014, the father of nine-year-old twin girls reported to the Fargo Police Department that his girls had been sexually assaulted by 20-year-old Jesse Graham. The incident occurred while the twins were visiting their mother the previous summer. Both girls were interviewed at Cornerhouse in Minneapolis where they live and disclosed seeing naked photographs of themselves on Graham's cell phone. Medical exams were completed and both tested positive for chlamydia. It was determined the suspect resided in Moorhead and the case was referred to the Moorhead Police Department. A search warrant at Graham's residence was executed and he confessed to sexually abusing both girls while they were sleeping at his apartment. He was charged with 2 counts of 1st Degree Criminal Sexual Conduct and 2 counts of 2nd Degree Criminal Sexual Conduct. Graham plead guilty to 2 counts of 1st Degree Criminal Sexual Conduct on August 14, 2014 and was sentenced to 14 years in prison.

- The Moorhead Police Department was the lead investigating agency regarding the sexual assault of a 12-year-old runaway. Sedne Williams was investigated, confessed, and found guilty of sexually assaulting the girl at various locations in the cities of Fargo, Dilworth, and Moorhead. Williams was found guilty on February 11, 2015 and will be sentenced to 144 months of incarceration.

The following chart is a three-year display of case activity.

Juvenile Victims

Case Types	2012	2013	2014
Criminal Sexual Assault	75	60	80
Physical Abuse/ Neglect	130	144	281

Juvenile Offenders

Alcohol	103	39	41
Tobacco	31	30	22
Drugs	39	35	38
Runaway(s)	34	42	65

Computer Forensics

Detective Voxland continues to work on computer forensics cases. He handled 8 computer forensic cases involving the examination of approximately 23 separate devices. Detective Voxland provides technical assistance and forensic examinations for area law enforcement agencies investigating child pornography and other technology facilitated crimes. His forensic skills were utilized in various types of cases including child pornography, child exploitation, criminal sexual conduct, firearm violations, embezzlement, and death investigations. He also provided 24 computer related educational presentations to approximately 700 people of various organizations and ages. Presentations were related to internet safety, scams, identification theft, and computer crimes.

Human Trafficking

We began to see a large increase in human trafficking in our area as our geographic location makes us a natural hub for major narcotics and human trafficking operations that are establishing themselves in the Bakken oil fields of western ND. The Bakken oil fields produce a large amount of cash to be available for illicit drugs and human trafficking trade primarily coming from the Minneapolis/St. Paul area by way of the I-94 corridor. It has been discovered that several of the larger scale drug traffickers are diversifying their organizations to include human trafficking operations using the same routes of travel. Human traffickers stop at motels in Moorhead to conduct these activities on their way to and from western ND. Our agency partnered with various other law enforcement agencies and organizations to combat this issue. Detective Ryan Nelson serves on a regional law enforcement working committee to address issues at the local level and is also a member of a statewide model protocol development team for the Safe Harbor Law and response to human trafficking.

Division Statistics

CASE TYPE NAME	TOTAL
ADMIN	5
ARSON	6
ASSAULT	97
ASSIST	42
BURGLARY	23
CHILD PORNOGRAPHY	6
CRIMINAL SEXUAL CONDUCT	85
DEATH	27
MISSING PERSON	2
NARCOTICS	90
NEGLECT	207
PERMITS	26
PREDATORY OFFENDER	208
ROBBERY	15
THEFT	53
OTHER ACTIVITY	74
TOTAL	966
SEARCH WARRANTS	70

Bike Patrol Unit

The Bike Patrol Unit was unable to take advantage of its unique approach and enforcement activity due to staffing levels being unable to accommodate officers on bike.

The Bike Patrol Unit continues to be a popular division with the citizens of Moorhead and can serve as a unique tool to addressing crimes in our neighborhoods. The bike patrol unit hopes enforcement efforts can be reestablished once staffing has stabilized. Bike patrol can be a very useful tool when targeting specific crime in a neighborhood as it offers silent, stealth like response and provides greater ability to go “off road” when pursuing suspects on foot.

Officer Nick Schultz patrolled the MSUM campus during the Independence Day Celebration but we were unable to assign an additional officer. Officer Schultz also conducted a Toward Zero Death Traffic Initiative while on bike patrol. Officer Schultz found that he was able to have an efficient enforcement effort, however was unable to provide prisoner transports while making arrests. It is this factor that also leads to challenges when trying to staff bike officers on routine patrol.

In May of 2015, our department will host an International Police Mountain Bike Association (IPMBA) course for Moorhead officers. The personnel assigned to bike patrol changed significantly due to new assignments of former bike patrol officers. The department is proud that both Officer Nick Schultz and Officer Shawn Krebsbach continue to be certified as International Police Mountain Bike Association (IPMBA) instructors and can train our own staff.

Current Moorhead Police Department Members Assigned to the Bike Unit Include:

Lieutenant Chris Carey—Administration

Sergeant Robert Matheson – Administration

Officer Nick Schultz—IPMBA Instructor

Officer Shawn Krebsbach—IPMBA Instructor

Sgt. Toby Krone

Sgt. Scott Kostohryz

Officer Brian Dahl

Officer Jeff Nelson

Officer Brad Schenck

Officer Aaron Sprout

Officer Katie Schultz

Officer Nicole Reno

Officer Raul Lopez

Officer Matt Lambert



Canine Team Report

In 2014 we had another major change within our K9 Program. Due to a variety of health issues, Officer John Lien resigned as a K9 handler and allowed his K9 partner, Milo, to be paired with Officer Joe Brannan. Officer Lien had been a K9 Handler since March of 2011 and Milo was his second K9 partner. During his ten years as a handler, Officer Lien did a number of things to ensure the K9 program's continued success. He was instrumental in improving the K9 agility field at the range and assisted in the specifications for new aluminum K9 agility equipment that was built by the North Dakota State College of Science (NDSCS) welding class in North Fargo. This aluminum equipment should withstand the outside weather and elements better than the previous equipment made from wood. He also set the high standards not only in training expectations but also in competitions at trials as he frequently placed high.

Officer Brannan completed Narcotics Training first and was certified through the United States Police Canine Association (USPCA) on April 13th, 2014. He completed his patrol school training and certification in July of 2014. Officer Fildes and his K9 Partner Argo re-certified in Narcotics on February 2, 2014, and Police Dog 1 (PD1) Certification in June of 2014. They have also passed certifications for PD1 and Narcotics detection according to the standards set by the USPCA. During the PD1 trial, the handler must demonstrate control of his Canine partner during the obedience and apprehension phases. There are also several skills test such as agility, suspect detection, and article searches.

Apprehension Patrol Significant Events:

- On 12/08/14, Officer Fildes and Argo, tracked a suspect from a stolen vehicle to a garage where the suspect was hiding. After giving an announcement, the suspect gave up without having to confront Argo in the dark garage.
- On 12/29/14, at around 1121 hours, Officer Brannan and Milo attempted to track a suspect who robbed the Wells Fargo Bank inside the Hornbacher's store on Main Ave. The suspect had a shotgun and it was a busy time of day. We later learned the suspect ran across the street and high jacked another vehicle and fled to Fargo. He was later apprehended.
- On 11/13/14, Officer Brannan and Milo tracked a robbery suspect from the Caseys General Store at 3400 12 Ave S. They did not locate him.
- On 10/20/14, Officer Brannan and Milo assisted in the arrest of a suspect causing a disturbance at the Sunset Lanes Bowling alley. After the suspect was handcuffed, officers found a gun concealed on him.
- On 10/16/14, Officer Fildes and Argo tracked to robbery suspects who were armed with a handgun. They were not located.
- On 10/14/14, Officer Fildes and Argo tracked a burglary suspect from Casey's on 37 Ave S. The suspect surrendered to the officers on perimeter as he was trying to escape Argo.
- On 9/29/14, Officer Fildes and Argo assisted with the apprehension of a driver who fled in a vehicle from MN State Patrol and then on foot into a field. The suspect gave up prior to a physical apprehension.
- On 7/23/14, Officer Fildes and Argo assisted in the arrest of a Burglary Suspect at a residence. The suspect surrendered when he saw Argo.



Drug Enforcement Significant Events:

- On 11/15/14, Officer Brannan and Milo assisted the MN State Patrol with a vehicle narcotics sniff near Hawley, MN. During the search, Milo located paraphernalia hidden in the steering column and 5 grams of meth in the vehicle.
- On 10/02/14, Officer Brannan and Milo assisted with a vehicle sniff and located 113 grams of marijuana.
- On 9/24/14, Officer Brannan and Milo located 38 grams of Marijuana.
- On 09/09/14, Officer Brannan and Milo located 30 grams of Marijuana and \$2,000 when assisting a Clay County Deputy with a vehicle sniff.
- On 08/13/14, Officer Brannan and Milo located 12 grams of meth when they assisted the Narcotics Investigators with a search warrant at a residence.



Argo and Milo completed several demos throughout the year with much success. Several community members were able to see their unique abilities. We completed demos during Summer Youth, Moorhead Citizen’s Police Academy, and for a 4H club.

Activity:	Number Completed:	Number of Finds:
Building Searches	3	0
Open Area Searches	2	0
Tracks	8	1
Public Demonstrations	4	NA
Canine Call-Outs	3	NA
Canine Overtime Hours	12	NA

Narcotics Located:	Quantity:
Marijuana	238 gms
Meth	14.7 gms
Heroin	0
Cocaine	0
Drug Paraphernalia	16
Money Seized	\$17,559

Glossary:

Find: when the Canine finds a person, an article or a narcotic odor.

Miscellaneous uses: are uses that aren’t included under any other category. This could include the following situations:

The Canine is present during the arrest of a violent or potentially violent person, not including warrant service

The Canine is present during a high risk traffic stop

Utilizing the Canine to clear a vehicle during a high risk traffic stop

Having the Canine present while doing an exterior building perimeter check during an alarm call

Public demonstrations: are events where the Canine is used for an actual demonstration of the Canine skill(s).

Public presentations: are events where the handler talks about the Canine program and the capabilities of the Canine team.

Non-physical apprehensions: are situations where it is reasonable to believe that the Canine’s presence caused the suspect(s) to give up, during an arrest or detention situation, where the Canine didn’t physically apprehend the suspect(s).

Physical apprehensions: are situations where the Canine makes contact with the suspect with the Canine’s teeth, and/or holds the suspect in that manner until the subject is placed under arrest by officers.

Canine call-outs: include any event where the Canine is used outside of normal duty hours.



Red River Valley SWAT (Special Weapons and Tactics) Team

Mission:

The purpose of the SWAT (Special Weapons and Tactics) Team is to provide a highly trained unit of police personnel to respond to tactical and high-risk incidents.

Red River Valley SWAT is a true success story of multijurisdictional collaboration of resources spanning two states. These personnel are specifically comprised from; Cass County Sheriff's Office, Clay County Sheriff's Office, West Fargo Police Department, Moorhead Police Department, NDSU Police Department, Fargo Police Department, and FM Ambulance Service. Red River Valley SWAT primarily responds to incidents in Cass and Clay counties, but is accessible to other jurisdictions through mutual aid when circumstances warrant. All mutual aid requests in the State of North Dakota are reimbursed through a fund managed by the State. Mutual aid requests in the State of Minnesota are funded directly by the individual agencies for actual costs.



Leadership

The resources and needs of Red River Valley SWAT continue to expand, making leadership and day to day operation of this complex entity a growing responsibility. Red River Valley SWAT operates under an existing mutual aid agreement between all agencies with the oversight of a board comprised of one member from each participating agency who functions at an Executive Level. Direct team leadership comes from the Lieutenant Ross Renner (Fargo Police) who serves as the overall team Commander. Lieutenant Renner is assisted by an assistant team leader in his absence.

There is one member of the leadership team on call 24 hours a day, seven days a week to field inquiries and mobilize resources when needed. Daily operation of Red River Valley SWAT necessitates the supervision of 45 team members, 6 vehicles, and a vast inventory of equipment operating under the parameters of Red River Valley SWAT.

Red River Valley SWAT is comprised of four Units:

Tactical Operations Unit

The Tactical Unit is comprised of 22 total operators. The Tactical Unit is generally referred to as the "SWAT Team" whose mission is designed to provide tactical support to other law enforcement agencies, assist with executing high risk search warrants, high risk arrest warrants of dangerous subjects, barricaded suspects, building or rural searches for suspects or missing persons, and hostage situations or any incident in which there is an elevated danger to the public. The Moorhead Police Department currently has four members assigned to the Tactical Unit.



Many members have specialty assignments along with the normal duties. Tactical members include:

Officer Jordan Smart-Sniper

Officer Brad Schenck-Sniper

Officer Aaron Sprout-Tactical Operator/Chemical Munitions



Officer Matthew Lambert-Tactical Operator

The Tactical Unit trains two days per month and together for a 70 hour week at Camp Ripley Minnesota. The team put in over 90 additional hours in training to include tactics and firearms, focus on slow search tactics, rural and urban training and chemical munitions deployment. This year the tactical team was again able to take advantage of several flood buyout homes that were used as realistic training opportunities.



There were nine tactical callout in 2014 with the majority being assistance in serving high risk warrants for people and/or narcotics.

Negotiations Unit

The Red River Valley SWAT Negotiations Unit is comprised of ten Negotiators, nine Officers and one Lieutenant who functions as the Team Leader. The mission of the Negotiations Unit is to reach successful resolution of critical incidents through professional dialogue with those involved. The Moorhead Police Department currently has two members assigned to the Negotiations Unit, Detective Joel Voxland and Lt. Deric Swenson who functions as the Team Leader. The Negotiations Unit trains one day per month and attends joint trainings several times per year. The Negotiations Unit responded to two calls for service in 2014. The team also hosted a three day negotiation conference and competition at Concordia College this year which brought in approximately 100 people from 13 departments from Minnesota, North Dakota, Manitoba, and Saskatchewan.

Tactical Emergency Medical Service (TEMS)

Medical support is provided by a team of paramedics assigned to Red River Valley SWAT. Four paramedics, one from Sanford Airmed, and three from F-M Ambulance, work under the direction of an emergency physician from Sanford Health and provide Tactical Emergency Medical Support (TEMS). TEMS accompany the Tactical Unit on any operation undertaken, and are within arm's reach to provide emergency treatment when necessary. The TEMS Unit trains with the Tactical Unit 1 day per month.

Red River Valley Regional (RRVR) Bomb Squad

In 2014 Officer Nick Leinen was named the Assistant Commander of the Bomb Unit. With this, Officer Leinen has become more active in administrative duties. Two members from other agencies attended the FBI Hazardous Devices School this past year. Now six of the eight positions on the team are certified technicians.

The focus of 2014 has been training. We worked with the new technicians to prepare them for their Basic Certification. We utilized flood buy out property in Moorhead to do realistic scenarios.

Officer Leinen is scheduled to attend recertification training in August of 2015 to maintain his

certification.

In 2014, the RRVR Bomb Squad handled 20 call-outs pertaining to energetic materials. The squad is operating with a staff of 7 with 5 certified FBI technicians and 2 non-techs, one is currently attending FBI Hazardous Devices School and the other West Fargo non-tech will also hopefully attend in 2015.



Three major cases the RRVR Bomb Squad worked this year started with the disposal of a Korean War era grenade. The caller found the grenade and drove around with it in the bed of his vehicle for some time before calling the bomb squad. The Bomb Squad retrieved the device and countercharged it, discovering that it was a live grenade this individual was driving around with.

A second significant call the Bomb Squad was called to involved a continuing investigation to an individual who has been threatening the courthouse and even damaging property. The individual left a letter on a mailbox near the courthouse and we responded for a suspicious package. After package was cleared, the investigation led to the arrest of the individual for terrorizing and criminal mischief.

The third most significant call we handled was deals with the number of homemade explosives/ fireworks. This year the area, along with the nation, is seeing a spike in the number of homemade explosives and/or fireworks. The squad dealt with numerous cases from small homemade firecrackers to large devices that would cause significant damage, injuries or death. This trend is also a direct correlation to the number of injuries to law enforcement and bomb techs. So far, this area has lucky enough to avoid any injuries or deaths.



Call Breakdown

IED's/ Explosive Calls – 5

Ammunition – 10

Hoax Devices – 1

Fireworks – 2

Suspicious Packages- 2

License Plate Reader (LPR)

In November of 2014, we installed our first License Plate Reader on squad #12. There are four separate camera units. Each unit houses two cameras, one takes color photos and the other takes infrared photos. Two of the units are focused to each side of the front of the vehicle in a 45 degree angle to capture the license plates that are approaching the vehicle or driving away from the vehicle. The other two units are for scanning parking lots and are mounted at a 90 degree angle on both sides of the vehicle. The infrared is focused on reading the license plate number where the color photograph will capture the vehicle. The cameras are not able to determine what state the plate is from but they are very good at optical character recognition (OCR). Each camera is capable of reading up to 800 plates a minute and comparing them with a list that is downloaded to the computer two times a day.

LPN	Timestamp	Patch	Overview	Device	Site	Misread	HIT	Manual	Login	Location	Latitude	Longitude
POLICE	2/28/2015 6:04 PM			MDC-12-PD	MOORHEAD PD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jordan Smart		46.884076	-96.764348
POLICE	2/28/2015 4:05 PM			MDC-12-PD	MOORHEAD PD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jordan Smart		46.873246	-96.771831
POLICE	2/28/2015 3:50 PM			MDC-12-PD	MOORHEAD PD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jordan Smart		46.873243	-96.77184

This list contains information regarding stolen vehicles throughout the United States and the Canadian Provinces, missing people, and those individuals who may have warrants in Minnesota. It also looks at the registered owners for those vehicles registered in Minnesota who may have their driving privileges cancelled, disqualified, revoked, or suspended.



As the LPR gathers data, the results are kept in a table. This table contains the date and time the plate was captured, the infrared photo of the license plate, the color photo, the user who was logged in when it was captured, the latitude, the longitude, and any information that may be returned from a "hit" when it's compared to the list downloaded from the state. A "hit" can be defined as a match to the list of license plates or driver's license numbers that is downloaded from the State of MN. This table does not have any names, birthdates, mailing addresses, makes, models, or colors of vehicles.

If an officer is alerted to a "hit" from the list, they must verify the plate is the correct plate and the correct state with the hit information. They also must run the plate through the state to determine if the information is current. Just receiving the "hit" is not enough for the officer to make a traffic stop. Currently, our retention period is 90 days and is in compliance with the current requirements for Minnesota.



Honor Guard



The Honor Guard is comprised of a group of men and women who strive to represent not only the Moorhead Police Department but those brothers and sisters who have given the ultimate sacrifice. There are currently ten (10) members of the police department who volunteer for this additional assignment. A majority of these officers have successfully completed the Honor Guard Camp which is held at Camp Ripley each year. The camp is instructed by members of the Minnesota Law Enforcement Memorial Association (LEMA).

This is one of a few civilian camps where members are trained to move caskets, present the colors, march in a variety of situations, fire three volleys, and fold the US flag. Each year a number of agencies from around the country attend this camp. LEMA members are one of the few Honor Guard teams who have been allowed to train with Old Guard. The Old Guard is a group of soldiers from the 3rd Infantry

Regiment of the U.S. Army who take care of properly rendering honors at the Tomb of the Unknown in the Arlington Cemetery near Washington D.C.

There were three special events that we assisted with in 2014. On May 15, we were part of a larger team with the Fargo Police Department, West Fargo Police Department, Cass County Sheriff's Office, Clay County Sheriff's Office, and ND Bureau of Prisons. We honor those who have given the ultimate sacrifice the previous year. May 15 was designated by President John F. Kennedy as the National Law Enforcement Memorial Day in 1962. We had officers standing in a field of flags (each flag represented a law enforcement officer who was killed in the line of duty), presenting the colors, playing TAPS, firing three volleys, and presenting a wreath in remembrance.



The second event was to honor Mendota Heights Officer Scott Patrick who was killed in the line of duty after making a traffic stop on July 30, 2014. Seven of our Honor Guard Members coordinated with other Honor Guards throughout the state in a show of respect for Officer Patrick.

The final event was to present the colors before the football game at the Moorhead High School football game against Fergus Falls on October 3, 2014. This was the first time our Honor Guard was able to present the colors at a high school event. It was extremely windy and cold on this night and officers struggled to maintain control of the flags. The department received numerous compliments about how well the officers did in the adverse conditions.

We continue to train and improve our skills to honor those in our profession. LEMA has a saying that we embrace, "The best we can do, is the least we can do."

Recruitment & Selection Process

Due to the high loss rate we were experiencing, in the fall of 2013, we began to examine our entire hiring process from recruiting through training. The Moorhead Police Department was experiencing a 35% failure rate of new hires in the field training program resulting in constant hiring and training. This condition was adding to short staffing problems and employee burn out from inability to take time off due to constant use of overtime assignments to maintain shift staffing minimums. We estimated that from the time of advertising an open position, through when an employee is functioning on their own after months of training and fully equipping them, that it costs approximately \$130,000 in total associated costs per employee. In the last ten years at a 35% failure rate, it cost Moorhead taxpayers an estimated \$1.4 million on employees not retained. This was not being a good steward of your tax dollars.

A renewed effort was put into recruiting with an emphasis on local and regional candidates due to the history of these employees spending their career with the department rather than leaving to return their home areas. We continually struggle to recruit minorities as the few minority students in law enforcement/criminal justice programs are heavily recruited statewide. In the coming years, we plan to attempt recruiting in our local colleges/universities, non-law enforcement minority students in an effort to convince them to take transitional classes making them eligible for a career in policing. These students are already in our community and we believe we have a better chance to recruit and retain them.

The following are also changes we made to our hiring process in 2014:

- Civil service commission was disbanded resulting in a competitive speedy hiring process.
- A new entry level test was put in place to attempt to find candidates of a better fit to MPD.
- The entire process is scored differently from the past where each portion of the process was weighted and the scores carried forward resulting in a final ranking. The new scoring:
 - The top 30 candidates written score plus any veteran's preference points move on to interviews.
 - All 30 candidates enter interview process scoreless as the above was to get to an interview.
 - Rankings are established by results of the interview.
- Background investigations are completed on top candidates as openings occur and passing candidates are moved on in the process with a 'rule of three' requirement for hiring. This means that the Chief would need three potential candidates to select a new hire.

The results of changes thus far have been six new hires from this new process with four completing training and two others that are doing well and appear to be heading to a successful completion of training. This would represent a zero loss rate at this point and a considerable improvement in the use of your tax dollars while providing you with personnel that meet or exceed expectations in providing you professional police services. We continue to monitor this process for potential improvements.

Field Training Unit

Mission Statement

The Moorhead Police Department, in keeping with community expectations for professional police service, has established the Field Training Officer (FTO) Program. The mission of the Moorhead Police Department Field Training Officer Program is to prepare Officers in Training (OITs) to perform the essential duties of a police officer and to enhance the professionalism of patrol work through continuous quality improvement.

Hired applicants in 2014 were:

- **Geoff Neumann #325** Hired on January 6, 2014, Officer Neumann completed the formal FTO program in May 2014 and has been assigned to the patrol division.
- **Jonathan Hanson #339** Hired on June 9, 2014, Officer Hanson completed the formal FTO program in December 2014 and has been assigned to the patrol division.
- **Ethan Meehan #340** Hired on June 9, 2014, Officer Meehan completed the formal FTO program in November 2014 and has been assigned to the patrol division.
- **Nate Thienes #306** Hired on August 18, 2014, Officer Thienes is still training in the formal FTO program.
- **Sam Johnston #311** Hired on August 18, 2014, Officer Johnston is still training in the formal FTO program.
- **Andrew Frovarp #317** Hired on December 1, 2014, Officer Frovarp is still training in the formal FTO program.
- **Zach Johnson #320** Hired on December 1, 2014, Officer Johnson is still training in the formal FTO program.

2013 Hires Graduating from FTO to Patrol in 2014

- **Brandon Desautel #313** Graduated from the formal FTO program in February 2014 and was assigned to the patrol division.
- **Jesse Myers #322** Graduated from the formal FTO program in February 2014 and was assigned to the patrol division.
- **Brandon Merkling #334** Graduated from the formal FTO program in March 2014 and was assigned to the patrol division.

Pre-Employment

Applicants for full-time peace officer positions in Minnesota (MN) must be eligible for licensing as a peace officer before they can be hired. Eligible for licensing in Minnesota means that the person has; completed a MN POST (Peace Officer Standards and Training) Board approved education program, passed a MN law enforcement skills training program, and passed a written test administered by the MN POST Board.

The education programs are either two or four year programs and they are available at numerous colleges located throughout Minnesota.

New Hire – Probationary Officer

Our Field Training Unit provides the initial training to each new Moorhead Police Officer. The new officer's

first two weeks of employment are spent attending our New Officer Academy. This academy is taught by members of our department and its topics include:

- Use of force
- Firearms training and qualification (handgun, shotgun & carbine)
- Defensive tactics (hand to hand, handcuffing, baton, OC Spray, & Taser)
- Report writing
- Patrol procedures
- Building searches
- High risk traffic stops
- Community policing
- Department rules and regulations
- Computers
- DWI enforcement
- Crime scene processing

One purpose of our academy is to train our new officers in the skills that are required before they start working as a Moorhead Police Officer. Many of these skills are use of force related. Our academy also provides an introduction to many of the skills that they will need to master before they graduate from our formal Field Training Program.

After New Officer Academy, new police officers are assigned to our formal Field Training Program. We use the Sokolove method of field training, which is a coach based theory. This training program is generally sixteen work weeks in length. It can be modified to be slightly shorter, or longer, in length to meet the training needs of individual new police officers. During this program new police officers are always working with a Field Training Officer (FTO). They are assigned to each officer for generally four work weeks. Our new police officers' performance is evaluated daily. The purpose of this evaluation is to provide constructive feedback to increase the new officer's learning. Our Field Training Program also includes a comprehensive training manual. Each week our new officers are taught the topics that are required for them to succeed as a Moorhead Police Officer.

Field Training Officers

Our Field Training Officers are selected by our Chief of Police from the members of our Patrol Division. When we have an opening for a Field Training Officer we post the opening and any interested officers apply for this assignment. They are appointed by the Chief of Police after he considers input from their supervisors, our existing Field Training Officers, and our Community Policing Coordinator. New Field Training Officers attend a forty hour long training course which certifies them as Field Training Officers.

Field Training Officers are the backbone to the success of the training program. They are historically strong performers and leaders within the patrol division.

The following officers were active field training officers during 2014:

- **Officer Kim Bloch #318**

- **Officer Shawn Griego #335**
- **Officer Nick Leinen #310**
- **Officer Nicole Reno #309**
- **Officer Katie Schultz #333**
- **Officer Nick Schultz #323**
- **Officer Shawn Krebsbach #342**
- **Officer Nick Wiedenmeyer #327**
- **Officer Aaron Sprout #326**
- **Officer Mike Kane #341**

Officer Justin Vogel #338 was reassigned from FTO/Patrol to Juvenile Investigator on December 31, 2014.

Our Field Training Unit is supervised by **Lieutenant Chris Carey** and **Sergeant Steve Larsen**.

Property and Evidence Unit

The Moorhead Police Department Property Unit is an entity of our agency that very few people have the opportunity to see. The property unit is charged with the safekeeping of all property obtained through criminal investigations, as well as found or confiscated property. It is the policy of this department to ensure that property in its custody is properly secured, packaged, labeled and stored, is readily retrievable, and that any changes in its custody are properly and fully documented. The property and evidence room is supervised by Lt. Mike Detloff. Robin Hamre is the department's evidence technician.

Property and Evidence 2014 in Review

- The department uses an electronic format versus the live auction to sell property eligible for release. We have found this method increases the value of the property as more people are interested in the items than they would at an auction. The Moorhead Police Department posts items online through electronic auctions on K-Bid.com.
- Total revenue generated from sale of eligible property was \$1,670.60. This revenue goes directly into the city's general fund.
- 2638 items were taken into the custody of Property and Evidence in 2014.
- The start of year balance of the Property and Evidence account was \$70,818.67.
- \$69,046.08 in cash deposits were made into the Property and Evidence Account for storage until disposition of the criminal case.
- \$98,883.29 was withdrawn from this account in 2014. \$41,356.32 was returned to the owner or victim after the criminal case was resolved. \$57,526.97 was deposited into the city's drug seizure account after the criminal case was resolved. Any drug seizure money is split with the State of Minnesota, the Clay County Attorney's Office and any other agency that assists with the investigation. All transactions with the Property and Evidence Unit are documented with the City of Moorhead's Accounting Division.
- Due to new rules from the Minnesota Pollution Control Agency, we are required to use an incinerator that meets their standards. The closest one for us is the Ottertail-County Energy WTE Facility in Perham, MN. On March 25, we transported 104.5 lbs of narcotics and packaging to the incinerator.
- The Drug Safe Program available to Moorhead residents was extended to collaborate with the U.S. Drug Enforcement Administration (DEA). The DEA will destroy the prescribed narcotics and other prescriptions.

The Moorhead Police Department stores audio/video/photographic evidence electronically. Most evidence from minor case files (petty misdemeanors) is photographed and destroyed. Retention of electronic versus hard evidence increases efficiency, and decreases the volume of hard evidentiary items retained by the Property Unit.

Youth & Family Services

The mission of the Youth and Family Service (YFS) Unit is to serve as youth mentors through constant presence and communication with youth to establish and build rapport, to educate through such courses as Drug Abuse Resistance Education (DARE) and the Summer Youth Program in effort to impact prevention by offering healthy alternatives and finally to maintain order and deliver police services in the Moorhead School District.

Personnel

The YFS Unit personnel include two School Resource Officers (SRO's), Officer Valerie Kellen; Officer Jeff Nelson; a full time DARE Officer, Officer Brian Dahl; Youth Service Coordinator Louis Ochoa; Lt. Deric Swenson – Supervision; Sgt. Scott Kostohryz – Asst. Supervision and Leann Wallin – Financial and Program Management. Two additional officers, Officer Kim Bloch and Detective Chris Martin, became certified DARE instructors in 2013, and are available to supplement DARE instruction in the schools.

History

The Moorhead Police Department began assigning officers to schools in 1999 through the assistance of grants to fund the positions. The department worked closely with our partners, the Moorhead School District, to define the roles of our School Resource Officers (SRO). It was believed that a more beneficial impact on students could be made through officer presence and prevention rather than the older model. Prior to 1999 officers responded after an incident with an officer that did not know the involved children or the school officials and could only respond with enforcement action. Since 1999, the SRO's have been accepted by the students and have established positive relationships with students. This relationship has made the officers more approachable and has led to tips and reports that have allowed the SRO's and schools to intervene in numerous instances and head-off larger problems. The officers have also grown with technology by utilizing a Text-A-Tip program that allows students to easily and anonymously communicate information or submit questions via text messages.

Programs Defined

Drug Abuse Resistance Education (DARE): Founded in Los Angeles in 1983 and started in Moorhead in 1990. The DARE Program is taught in all 50 states, and 49 other countries. It is a police officer led curriculum that facilitates a discussion with children on how to resist peer pressure and live healthy, productive drug and violence free lives through making healthy choices and being bully free. The program is currently titled "Keepin' it REAL" and the program has been ranked among the top 3 most cost effective preventive programs by a study by Substance Abuse and Mental Health Services Administration (SAMHSA.) The study found that the cost benefit of \$28 in benefits for every \$1 spent. DARE is taught in the 5th grade in all schools in Moorhead and a "next level of learning" DARE program is taught in the 7th grade at Horizon Middle School.

Moorhead Police Summer Youth Program (SYP): Funded through a grant from the Department of Public Safety, Office of Justice Programs, SYP is an 8 week summer program for 200, 8-12 year-olds offering youth a healthy and educational summer alternative where the curriculum is mixed with fun and interesting activities. The program provides training from various guest speakers from such places as the Minnesota Department of Natural Resources on ATV, boat and water safety and Operation Lifesaver's rail safety education program. Presentations were given on topics covering theft and consequences, tobacco and e-cigarettes, and dealing with stress and emotions. Kids also got to interact with the Moorhead Fire Department, FM Ambulance, Sanford's Med Air Helicopter and Moorhead Police K9 unit. Activities included swimming at Buffalo River State Park, roller skating, Thunder Road Amusement Park, a variety of activities at Courts Plus Fitness Center, an afternoon at Gooseberry Park playing on inflatable games from Games Galore, playing BINGO and doing arts and crafts, and a final trip to Grand Forks to Canad Inn's Splasher's Indoor Waterpark.



Change Starts with YOUth at-risk summer camp: This is a program designed for officers to work with a small group of at-risk youth that focuses on building positive relationships with law enforcement while learning about positive choices for a successful future. Participants are youth referred by school counselors and probation officers that are first time offenders or are starting to exhibit tendencies towards negative choices and/or illegal behavior. This summer eight youth spent a total of six days together under the guidance of SRO Jeff Nelson and our Youth Services Coordinator Louis Ochoa, who manages our Community Service program. The youth had the opportunity to hear from guest speakers including a District Court Judge, Clay County Sheriff, career counselors from Minnesota State Community and Technical College, Moorhead Police Department Detectives and a Sergeant from the Minnesota National Guard. The youth toured the Courthouse, Clay County Jail and Juvenile Detention Center and got to sit in court and observe some cases which demonstrated firsthand the affect people's decisions and choices have on their future. The judge met with the youth following court and spent time answering their questions. The youth also spent an afternoon doing a service learning project of cleaning up multiple green space areas throughout the city.

Assignments

SRO/DARE Officer Brian Dahl

Officer Dahl was reassigned from being the SRO at the Moorhead High School to being the SRO/DARE Officer for the 2014-2015 school year. After spending 14 years as the SRO at the high school, Officer Dahl now has the opportunity to mentor students with various problems and handles police incidents at and around the elementary schools. As the DARE Officer he delivers the DARE curriculum to 5th graders at all three Moorhead Elementary Schools as well as Moorhead's Park Christian School. He also teaches middle school DARE curriculum to 7th graders at Horizon Middle School. Other teaching and presenting duties include health fairs, Headstart and kindergarten safety presentations.



As the DARE Officer, he is assigned the DARE car, which is a 2008 Dodge Charger purchased with DUI seizure funds, and receives several requests for the DARE car to be used in parades, and events with exposure to thousands of citizens. In the summer, he helps coordinate the Moorhead Police Summer Youth Program, assists with Change Starts with YOUth at-risk camp and fills patrol shifts in a squad car or on bike as part of the Bike Patrol. Officer Dahl is also teaching a class for Drivers Education called Point of Impact. This is a class for

new drivers and their parents as they navigate through the early stages of driving in order to help reduce the amount of juvenile and young adult crashes and deaths. In 2014, Officer Dahl taught the Point of Impact class to nearly 60 students alongside their parents.

SRO Jeff Nelson

Officer Nelson was reassigned from Horizon Middle School to the Moorhead High School for the 2014-2015 school year. With the transition to the high school Officer Nelson was able to reconnect with students he knew from the middle school. He mentors students with various problems, handles police incidents and patrols on and around the school property. He serves as a liaison between the school/students and other governmental agencies providing services to students, keeps school officials abreast of police situations in the school and assists in crisis/security planning. He also works with Moorhead's colleges, daycares and businesses on these same drills and planning. In 2014, he worked with the planning of an evacuation drill from the Ellen Hopkins Elementary School which involved busing students to the campus of Minnesota State University Moorhead. He is working with the staff of the Red River Area Learning Center to plan an evacuation drill for the spring of 2015. He is also working with the staff of the high school to plan a "shelter in place" drill due to a chemical spill. He is working with other schools and SRO's in the FM area on common crisis plans to assist each other in such an event. He works with Restorative Justice to provide court deferment from criminal charges by assisting in meetings between juveniles and their crime victims in an attempt to educate them on the impact of their actions. During the summer, he coordinates the Change Starts with YOUth at-risk camp, assists with the Summer Youth Program and fills patrol shifts.

SRO Valerie Kellen

Officer Kellen was reassigned from being the DARE Officer to the School Resource Officer at Horizon Middle School for the 2014-2015 school year. As the DARE officer, Officer Kellen was not assigned to one school as she provided many of the same police services and student mentoring as the SRO's to all of the Moorhead Elementary Schools, when not teaching. Officer Kellen is now assigned as the SRO at the Horizon Middle School which houses 6th, 7th and 8th graders. She mentors students with various problems, handles police incidents and patrols on and around school property. She serves as a liaison between the school, students and other governmental agencies providing services to students, keeps school officials abreast of police situations in the school and assists in crisis/security planning. She also assists Officer Dahl in teaching DARE at Horizon. In the summer, she helps coordinate the Moorhead Police Summer Youth Programs, assists with the Change Starts with YOUth at-risk camp and fills patrol shifts.

Youth Services Coordinator (YSC) Louis Ochoa

YSC Ochoa is a non-sworn or civilian employee that during the school year works and teaches at the Red River Area Learning Center (RRALC) and at times at Horizon Middle School. He works with youth that have disorderly/behavioral issues, truancy problems, and serves as a youth mentor. He teaches in the Business Law classes with a focus on juvenile delinquency and status offenses. He teaches "Law and Your Life" at Horizon Middle School to at risk sixth graders. This class teaches youth intervention covering diversity, bullying, conflict resolution, restorative justice, gang awareness, consequences, smoking, drugs, alcohol, internet safety, rail crossing safety, some driving laws, civil law and the school violence/policy handbook. He is an advisor for the Philanthropy and Youth group at RRALC and co-teaches Wellness Wednesday and drivers education. YSC Ochoa was involved with a new program this year called "Seeking Educational Equity and Diversity" (SEED). SEED is about understanding our diverse population of students and families in our schools. It teaches about the different cultures in our community and how we can work with and understand our community. YSC Ochoa's role is to work with families and students and mentor them by understanding their culture, their background and beliefs. He helps them apply these things to their school work and give them a positive outlook on life outside of school and in the community. YSC Ochoa

serves on the board of the Minnesota Youth Intervention Programs Association (YIPA) and also on the education committee. He represented Moorhead Police at YIPA Fest with 400 people in attendance. YIPA Fest is a celebration of youth intervention workers and youth serving organizations learning and networking. He also serves as a board member for the Moorhead School District 152 Instruction and Curriculum Advisory Committee and is part of the Student Assistance team at the RRALC. This summer he was the lead coordinator for the Summer Youth Program and assisted Officer Nelson with the Change Starts with YOUTH at-risk camp. He works collaboratively with Clay County Social Services, Moorhead Public Schools, Minnesota Department of Corrections, truancy intervention family advocates, Clay County Re-entry services, Clay County Attorney’s office, Clay County Restorative Justice coordinator, Clay County Sheriff’s Department, Lakeland Mental Health and Solutions. YSC Ochoa works with a partnership between the police, probation, social services, shelter care and schools with youth at risk by taking on juvenile court community service referrals where he takes kids out to work sites to complete community service sentences.



Juvenile Statistics: Below is the last 4 years worth of stats for the most common categories:

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Assault	38	28	28	38
Alcohol	64	103	45	41
Disorderly Conduct	43	50	51	43
Drugs	39	39	34	38
Runaway	41	34	44	65
Theft	36	42	41	36
Tobacco	31	31	31	22
Traffic	104	102	76	64

Community Service Referrals

Historical Data:

Since 1997, 39,868 hours of community service work have been completed by youth. The community service work completed in Moorhead consists of tasks that benefit the city such as graffiti removal, transient camp clean-up, parks, ditches and public spaces cleaning, mowing, shoveling snow around fire hydrants, painting buildings, set-up and tear down for city events, inventory found and stolen bikes, and the like which may have otherwise been completed by city personnel.

2014 Community Service Program Statistics:

Total hours referred: 1,524

Total hours completed: 1,524

This is a 100% completion rate for 2014.

Referrals are also made to the Community Service Program under the Juvenile Offender Restitution Program.

Since 1997, 5,531 hours of restitution performed by area youth has equated to \$34,327. This money is paid back to victims.

2014 Juvenile Offender Restitution Program Statistics:

Total hours referred: 184

Total hours completed: 184

This is a 100% completion rate for 2014.

Transient Camp Area Clean-Up



Before



After

Graffiti Removal



Before



After

Explorers



2014 was another productive year for the Moorhead Police Explorer Post. Exploring is a youth program through Learning for Life that allows students age 15-21 a chance to learn about a career field from a "hands-on" level before they decide on a career path. The program is modeled after its host agency and promotes teamwork, problem-solving, command presence and more.



The Moorhead Post was one of fifty four that attended the state conference in Rochester, MN. While the post did not place in any events this year, the explorers again made a good showing, receiving many compliments from judges and other post advisors in regards to their behavior, professionalism, and maturity; despite the relative youth of the post overall.

Moorhead explorers assisted officers in several events during the year, including parades, the MSUM 4th of July celebration, SWAT trainings, and the Cops and Kids Hockey game. Well over 200 hours of volunteer time was put in by the explorers during the year.

The advisors for the post are comprised of six full time Moorhead Police officers. Over three quarters of the time spent with the explorers by advisors is volunteered, with the other one quarter being on duty time (including ride alongs). Well over 200 hours annually are donated or exchanged by post advisors saving the department over \$9,000 in overtime. The Moorhead post continues to be fully self sustained, raising money through donations and fundraising.

In December 2014, former explorer Zach Johnson was hired by the Moorhead Police Department. In addition, several other explorers have been hired by departments in the surrounding area. There are now over thirty former Moorhead Police Explorers working in the law enforcement field.



8th Annual Cops and Kids Hockey

MOORHEAD KIDS DEFEAT COPS IN SHOOTOUT

Moorhead, MN - For the eighth straight year, Moorhead area youth took to the ice to play area law enforcement in a friendly exhibition hockey game. And, for the eighth straight year, the Kids team took home the hardware. It took a tense five round shootout, but in the end the Kids earned an 8-7 victory.

This annual event features Moorhead Peewee's, Bantams, U-12 girls and U-14 girls versus Moorhead area law enforcement in an event designed to encourage positive interaction between police and youth in the community. While the game is fun and there is plenty of joking going around, this year took on a more competitive edge and the game was back and forth the whole time.

Bantam Hunter Hall led the Kids team with four goals and was skating around the Cops team all night. The rest of the scoring was done by Peewee players Gavin Fulmer, Cole O'Connell and Caiden Triggs. Triggs and Fulmer each had three assists to lead the Kids team in points. O'Connell and fellow Peewee Nick Searls each had two assists as well.

For the Cops team, Clay County Deputy Ryan Carey did his best to keep the team in it, scoring a hat trick and adding two assists. Moorhead Detective Adam Torgerson had a goal and two assists while Minnesota State Trooper Lieutenant Brian Cheney and Clay County Deputy Corby Nelson also had two assists.

In the shootout, it was tied at two after four rounds when Gavin Fulmer scored to give the Kids the lead. When the Cop's next shot was stopped by Peewee goalie Luke Audette, the Kids bench cleared and the celebration ensued.

Over the past eight years, over 200 kids have participated in this event. Several people and organizations donated time, money and goods to this event. The list is too long to mention everyone, but their generosity is greatly appreciated. All proceeds from the silent auction and chuck-a-puck held during the game went to the Moorhead Police Explorer Post and the Moorhead Youth Hockey Association. Moorhead Public Service and Minnesota Fraternal Order of Police Lodge 8 were the sponsors of this event.



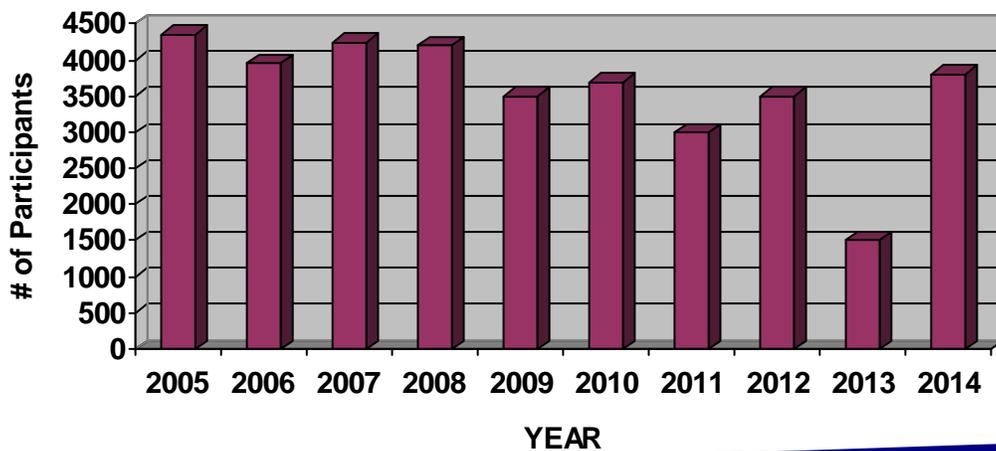
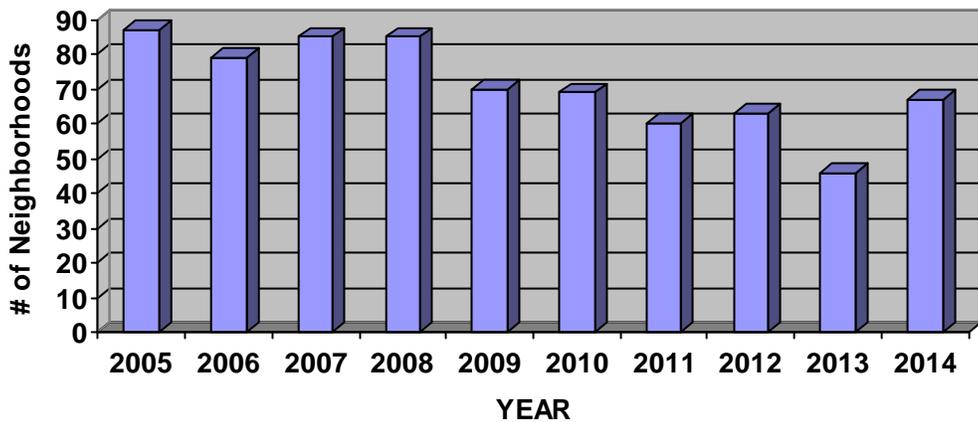
Community Policing and Crime Prevention Activities

- Below is a summary of community policing and crime prevention activities for 2014:
- Hosted and taught two Minnesota Crime Free Multi-Housing Program sessions to landlords and property managers. The spring session was held over the course of two evenings, 3/4 and 3/11, and had 20 attendees. The fall session was a full day course held on 10/28 and had 28 attendees.
- Served on the Successful Outcomes for Tenants and Landlords (SOFTL) committee which hosted the following trainings for landlords, property managers and tenants:
- Networking event with roundtable discussion with experts on various topics on 1/15
 - Landlord Risk Mitigation Fund on 5/7
 - Landlord and Tenant Emergency Resources on 8/14
 - Landlord-Tenant Law Talk on 11/20
- Attended the International Crime Free Association's Crime Free Programs Instructors week featuring Crime Free programs for mobile housing, condominiums, storage lockers, hotels/motels and businesses.
- Assisted the Citizens Police Academy Alumni Association with its sixth annual Law Enforcement Week Officer Appreciation breakfast.
- Coordinated the celebration of Night to Unite. Sixty-seven neighborhoods registered for this year's event.
- Developed and delivered 1 Block Club Beat newsletter to a mailing list of approximately 500.
- Worked with a neighborhood to form a new block club, the Southfield Spuds Block Club.
- Coordinated the fifth annual four-week long pet licensing campaign that yielded 90 dog and cat licenses being sold.
- Coordinated a day-long Senior Safety Seminar with the Moorhead TRIAD Committee on 8/21.
- Coordinated the 2014 Citizens Police Academy with Lt. Jacobson with 24 students.
- Performed grant administration for the YIP grant that funds our Summer Youth Program, Change Starts with YOUTH camp and our juvenile Community Service Program.
- Attended the annual Minnesota Crime Prevention Association's conference.
- Presented Operation Lifesaver's rail safety program to 27 driver's education classes (704 students), 6 elementary classes (408 students), 1 professional driver's training, 2 general adult presentations and presented during MPD's Summer Youth Program (248 people).

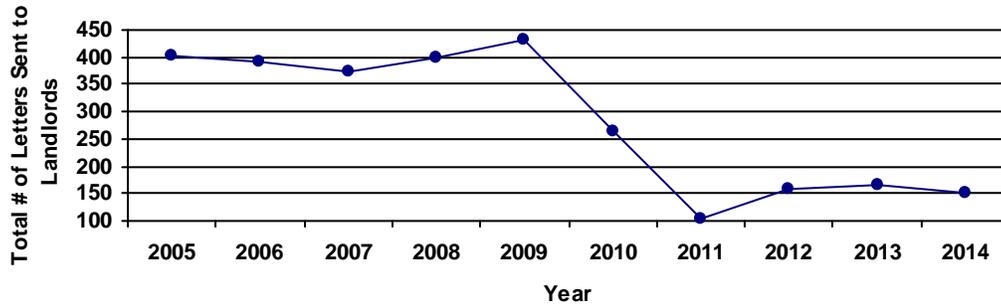
- Continued to update and fine tune www.moorheadpolice.com to include more opportunities for on-line engagement by citizens.



Night to Unite was a huge success this year thanks to the continued enthusiasm of neighborhood leaders and a beautiful summer evening! This year’s event involved approximately 3,800 Moorhead residents in 67 different neighborhoods. Night to Unite has become a tradition for many of Moorhead’s neighborhoods. It is gratifying to see neighborhoods get together year after year, just as it is exciting to visit a neighborhood getting together for the first time. This year we had seven first time parties. It was a perfect evening of neighbors connecting and uniting in their commitment to safe, crime-free neighborhoods.

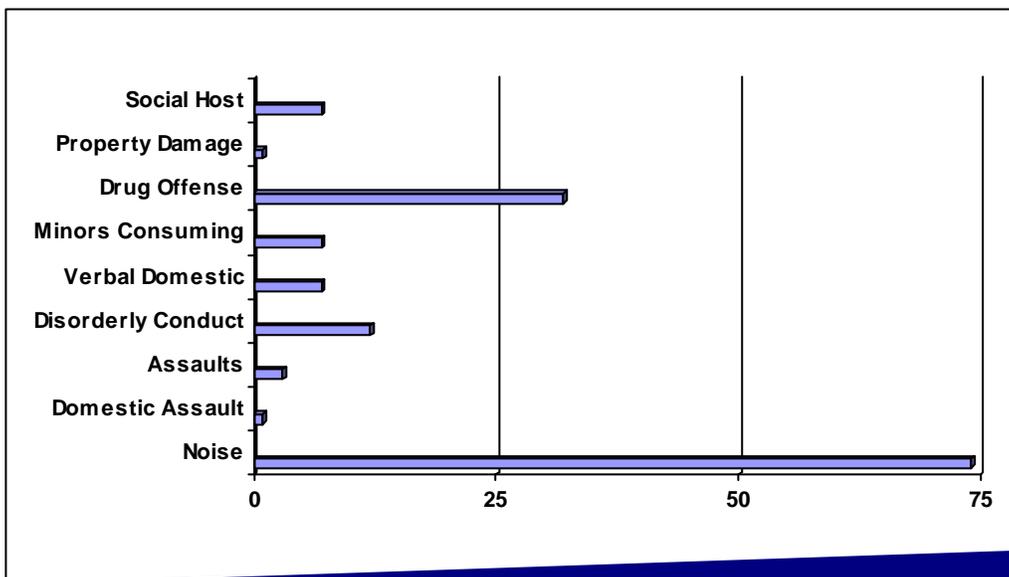


Ten-Year Review (2005-2014) Disorderly Tenant Ordinance



2014 DISORDERLY TENANT ORDINANCE

OFFENSE	TOTAL
Noise	74
Domestic Assaults	1
Disturbance	2
Assaults	3
Disorderly Conduct	12
Verbal Domestic	7
Minor Consuming	7
Drug Offenses	32
Property Damage	4
Social Host	7
Other	2
TOTAL	166

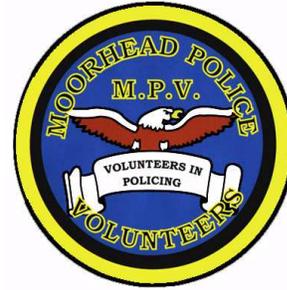


Here is the actual number of letters sent since tracking began:

1996—542	2006—390
1997—594	2007—378
1998—279*	2008—397
1999—276	2009—433
2000—266	2010—265
2001—251	2011—105
2002—246	2012—159
2003—314	2013—166
2004—395	2014—152
2005—401	

*Ordinance was changed so letters were not sent when tenants called

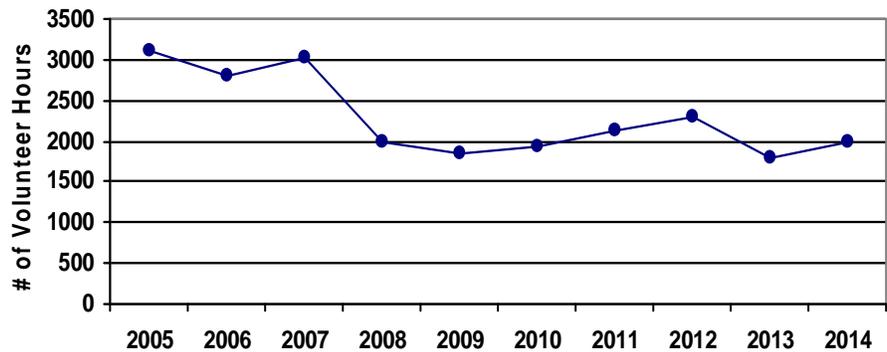
Volunteer Program



2014 Volunteers:

Ruthie Johnson	Linda Laske	Annette Graves	Trisha Friedt
Eileen Hastad	Dale Mitchell	Arlene Morey	Tammy Ehresman
Arden Pearson	Beverly Olson	Joyce Sonnenberg	Tiffany Footitt
Roger Buscher	Doug Morey	John Graves	Susan Spooner
Nancy Lund	Joanne Pounds	Russ Hanson	Jennifer Tuinstra

YEAR	HOUR
2005	3107
2006	2794
2007	3014
2008	1988
2009	1852
2010	1931
2011	2142
2012	2301
2013	1791
2014	1991



Child fingerprinting at Greater Moorhead Days



Assisting with traffic control at River Arts

Number of volunteers: 20

Measurable outcomes for the Police Volunteer Program are as follows:

4,334 tickets written in 2014 valued at **\$112,395**

- **1,991** volunteer hours contributed in 2014 for a total contributed value of **\$50,931** calculated using a nationally recognized hourly rate
 - Moorhead Police Volunteers Program celebrated a milestone exceeding 50,000 hours contributed by the volunteers since the program began in 1999
 - **32** vacation residence checks were requested and performed numerous times each by volunteers while the homeowner was temporarily away
 - **10** house checks on registered vacant properties performed numerous times per house until they are occupied
 - **14** house checks on City flood buy-out homes completed until the homes were demolished
 - **4** new volunteers joined the department
 - **6** volunteers have been here for 5-9 years
- 7** volunteers have been here for 10 years or more

Special Projects in 2014

- Volunteers worked four Saturdays from Thanksgiving to Christmas selling pet licenses at local stores during the fifth annual pet licensing campaign. Volunteers sold a total of 90 dog and cat licenses.
- Volunteers conducted child fingerprinting at six events: Kidfest, Hansmann Park Community Picnic, Safety Fair at K-Mart, Greater Moorhead Days, Moorhead Fire Department Open House and Halloween Bash at the Moorhead Center Mall.
- Volunteers conducted traffic control at four parades, two marathons, five weeks of River Arts, Celtic Festival, 4th of July Fireworks and Moorhead High School hockey games.
- Volunteers assisted with the following special events: Torch Run for Special Olympics, Deutscher Family Crashed Car display at Big Iron, Night to Unite, and Salvation Army Bell Ringing.
- Volunteers conducted seatbelt surveys, served on Restorative Justice Panels and assisted the detective bureau with viewing surveillance footage.

Citizens Police Academy



The Moorhead Police Department hosted its 19th Citizens Police Academy (CPA) from September 18 to November 20, 2014, to a class of 24 students. This free program is open to all members of the community and is designed to help the public understand the policies, procedures and protocol of the police department as well as learn what it is like to be the men and women sworn to protect and serve this community. It is an opportunity for the Moorhead Police Department to hear directly about the concerns and needs of the citizens they serve. Several CPA graduates have gone on to become Moorhead Police Volunteers. A group of graduates enjoyed the experience so much they created the Citizens Police Academy Alumni Association as a way to stay connected to the department.

Evaluations are given to students after each week; as well as a final, comprehensive evaluation at the end of the program. This year's reviews included these comments:

"I am so grateful to have been a part of this program. I learned so much and so happy to have these officers protecting our community. This academy really gives you a new respect for what the Moorhead PD does!"

"Everyone should go through this program. City leaders need to see how we are protected and what the officers go through to keep us safe. Citizens need to see that police are not the enemy and police work is nothing like on tv."

"I am so grateful I took this class. It was the best class I have ever taken. I learned so much. It makes me motivated to be more involved with our community. The passion every person showed about their jobs within the PD was fantastic. Thank you to each and every one of you at the Moorhead PD!"

"I gained a realization of the potential danger our law enforcement officers face daily and also the realization that "safe Moorhead" doesn't come with the name of the city, but with the constant hard work by the law enforcement officers."

"Just an appreciation of how well trained and organized Moorhead PD is."



Records Division

Tanya Ochoa resigned her position as Records Specialist on November 14, 2014. She had 14 years of service with the City.

The Records Division managed the following information and requests:

Over 14,015 incident reports were processed by Records staff.

942 incidents were referred to the County Attorney's office for prosecution.

421 requests were made by the County Attorney's office for photos, audios and MVR videos.

250 audio files and squad videos were transcribed; over 385 hours of Records staff time were dedicated to transcribing various requests from the County Attorney.

612 impounded vehicles were processed and released.

767 dog/cat licenses were sold and issued to pet owners.

300 handgun permit requests were received and back grounded.

431 background checks for military, Social Services and other agencies were completed.

4,215 criminal background checks performed for landlords.

152 disorderly tenant letters were sent out.

450 Block Club newsletters were mailed out.

Records Staff in 2014 – Roxanne Dahl, Tanya Ochoa, Laura Hilgers, Heather Weber, Robin Hamre, Peggy Gilbery, Katie Brannan and Sandy Timian



Records Specialist Roxanne Dahl has 42 years of service to the Police Department. She has worked with four different Chiefs during her time with the Department. She is the longest standing employee currently working for the City of Moorhead. Rocky is a dedicated member of our department.

Transcription Staff

The officers and detectives of the police department complete reports and investigations that are documented in writing. To maximize licensed officer's use of time, the department has the officers dictate the reports into a digital dictation system for later transcription by typing staff.

Our current system allows officers and detectives to dictate reports into a desktop computer or personal digital assistant (PDA) which is uploaded to software that allows the supervisor to manage, track and prioritize jobs to ensure timely completion.

- There were no changes to transcription staff in 2014.
- 8150 reports were transcribed by typing staff in 2014.
- This was over 1084 hours of dictation, which translates into approximately 2168 hours of transcription time.
- Part-time transcriptionists worked approximately 325 additional hours to meet department and court deadlines. Typists and Records staff worked 423 hours of overtime in 2014.

In addition, over 98 transcription jobs consisting of suspect/victim/witness recorded statements, mobile video recordings and court requests were completed by typing staff.

Transcription Staff in 2014—Deanna Hogenson, Shannon Thomas, Charlene Schlosser-Groth, and Linda Strain



Parking Enforcement Unit

The Parking Enforcement Unit is relatively new to the Moorhead Police Department. In the summer of 2012, the unit was formed as an enforcement response to the new parking regulations around the campus neighborhoods, specifically 3 hour parking. In its first year, the department hired 3 part-time seasonal employees to cover 50 hours of parking enforcement per week during the school year. As the program evolved, it was determined that it was easier for employees to work consistent set shifts of either 7:00 am to 12:00 pm or 12:00 pm to 5:00 pm, which eliminated the need of the third parking enforcement officer. As of September 2014, the 50 hours are now shared between two officers.

The Parking Enforcement Officer (PEO) is responsible for enforcing parking regulations around the campus of Minnesota State University Moorhead and Concordia College, specifically monitoring the 3 hour parking areas. They are equipped with a left side steering Jeep and department high visibility uniforms. When the colleges are both on break, the enforcement efforts are suspended.

The department has attracted current criminal justice majors from the area colleges as applicants. Because the employees hired are typically students, it offers the department and the employee some advantages before the graduate enters the full-time work force:

- It creates an opportunity for the department to meet young talent.
- It gives the applicant a chance to see our department prior to applying for peace officer.
- It allows the department to see the work ethic and attitude of a potential applicant.
- It provides the opportunity for students to get a solid understanding of the parking enforcement process.
- It gives the student the opportunity to learn the geography of the city prior to any possible employment.

Because the students will graduate, many will move on to other departments to serve as police officers. Our department is proud of the accomplishments of the students who have served as a parking enforcement officer.

In 2014, the Parking Enforcement Unit consisted of:

- **Skye Fugere**, resigned May 2014 and did not accept rehire in September of 2014. Skye graduated from M-State with a certificate in Criminal Justice. She is currently employed full time with Sanford Security.
- **Jeff Hagel**, Rasmussen College student majoring in Criminal Justice
- **Bennett Strege**, graduate of NDSU criminal justice but was deployed by U.S. Army causing an absence from spring 2014 enforcement efforts. He rejoined the staff in September 2014 but resigned in November 2014 after receiving a full time position with Cass County Sheriff's Office.
- **Josh Kleckner**, graduated from M-State with Criminal Justice certificate in May 2014. He was part of the enforcement team for Spring 2014 but declined the offer to return for Fall of 2014. He rejoined the team in November when the resignation of Bennett created an opening.

In the 2014 parking enforcement effort, the PEOs issued a total of 2,046 tickets, which is \$58,045.00 in parking fines. Their enforcement efforts have a significant impact on the orderly and safe parking around the neighborhoods adjacent to the campuses.

Community Service Officers

Community Service Officers, Harvey Moos and Steve Kemper, spend their work days responding to animal complaints, vehicle unlocks, found/stolen bikes, parking complaints, parking enforcement, impound releases, keeping patrol squads maintained, as well as delivering or transporting mail, supplies, equipment or evidence for the department.

In 2014 the Community Service Officers responded to –

A combined total of 2266 calls for service to include:

612 Vehicle Unlocks; the department received 1667 calls for service for vehicle unlocks.

594 Animal Complaints; the department received 1432 calls for service related to animal complaints.

146 dogs, 136 cats, 2 domestic rabbits and 2 guinea pigs were impounded by the police department.

527 impounded vehicles were released by CSOs.



ORGANIZATIONAL CHART

