



**U.S. Department of Housing and Urban Development**

Minneapolis Field Office  
920 Second Avenue South, Suite 1300  
Minneapolis, Minnesota 55402

JUN 01 2009

Honorable Mark Voxland  
Mayor of Moorhead  
500 Center Avenue  
P.O. Box 779, City Hall  
Moorhead, MN 56560

Dear Mayor Voxland:

**SUBJECT:** Consolidated Plan End-of-Year Review  
2008 Program Year  
Moorhead, Minnesota

HUD is required to conduct an annual review of performance by grant recipients. This is to report to you the results of our review. Additionally, the Secretary must determine that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

**Report**

This review is based upon the information we received during the City's 2008 program year January 1, 2008 through December 31, 2008. We congratulate you on your many accomplishments during this past year on the achievement of Department Objectives.

- ✓ Timeliness in the CDBG program was at an acceptable rate of 1.19 grant years;
- ✓ According to the City's 2008 CAPER the following occurred during the 2008 program year:
  - Over 650 residents received assistance through public service activities ranging from youth services, homebuyer education to neighborhood watch programs;
  - 22 single family homes were rehabilitated for low- and moderate-income households;
  - Three new homeownership opportunities were provided through Habitat for Humanity; and
  - One public facility was assisted.

## **Background Information**

HUD's Office of Community Planning and Development has sought to establish partnerships with State and local governments. The focus of our partnership has been to work with communities to ensure that our joint efforts result in housing and community development programs and policies that benefit and serve low and moderate income persons. These efforts occur within the framework of the statutes we administer and the regulations and emerging policies that are designed to improve program performance.

The provisions of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require the annual submission of performance reports by grant recipients receiving federal assistance through programs covered under these Acts. Additionally, these Acts require that a determination be made by the Secretary, that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

Traditionally, these determinations were made through the review of annual reports submitted by grantees for each individual program receiving assistance. With the implementation of the Consolidated Planning Regulations of January 5, 1995, the Department will be making a comprehensive performance review of your overall progress at least annually, as required by the statutes and section 91.525 of the regulations. The review consists of analyzing your consolidated planning process; reviewing management of funds; determining the progress made in carrying out your policies and programs; determining the compliance of funded activities with statutory and regulatory requirements; determining the accuracy of required performance reports; as well as evaluating your accomplishments in meeting key Departmental objectives.

This assessment not only meets the mandates of the statutes, but it also provides a basis for working together collaboratively to help you achieve housing and community development goals. One critical outcome of this collaboration should be the development of a more comprehensive, effective, and concise Consolidated Plan and improved performance in achieving specific goals that correspond to the activities outlined in your forthcoming Action Plan.

## **Public Access**

This Report must be made readily available to the public within 30 days of receipt. There are several ways the report can be made available to the public. You can assist us in this regard by sharing HUD's report with the media; with a mailing list of interested persons; with members of your advisory committee; or with those who attended hearings or meetings. HUD will make this information available to the public upon request and may provide copies of future reports to interested citizens and groups.

## **Conclusion**

As a result of our analysis, we have determined that your overall progress is satisfactory and that the City has the continuing capacity to implement these programs. If there are any questions please do not hesitate to contact Cindy Behnke, Sr. CPD Representative, at (612) 370-3019, ext. 2101.

Sincerely,

Michele K. Smith  
Director  
Community Planning and Development

Dexter J. Sidney, Field Office Director

cc: Lisa Vatsdal, Neighborhood Services Manager  
City of Moorhead  
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