



# Home Fire Safety Inspection Checklist

## Moorhead Fire Department

(218) 299-5432 or (218) 299-5298

[www.moorheadmn.gov](http://www.moorheadmn.gov)

We proudly serve our community and residents



### Exterior

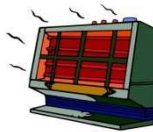
- \_\_\_ Make house number visible from street
- \_\_\_ Trim trees away from electrical wires
- \_\_\_ Trim trees away from chimney and remove all pine needles and leaves from roofs, eaves & rain gutters

**For more information, contact MPS (218) 299-5400**



### Heating Equipment & Fireplace

- \_\_\_ Keep space heaters at least 3 feet away from all combustibles
- \_\_\_ Replace furnace filters once a year
- \_\_\_ Clean lint from behind clothes dryer
- \_\_\_ Install a spark screen in front of the fireplace
- \_\_\_ Have chimney inspected and cleaned annually
- \_\_\_ Install a spark arrester on chimney
- \_\_\_ Dispose of ashes in metal containers
- \_\_\_ Keep newspapers, other combustibles and clutter away from water heater



### Electrical

- \_\_\_ Avoid overloading electrical circuits
- \_\_\_ Inspect electrical cords and appliances for damage
- \_\_\_ Do not tack cords to the wall or run them under rugs
- \_\_\_ Maintain air space around electrical equipment, such as, TV, VCR, stereo, etc.
- \_\_\_ Install additional outlets, by a qualified electrician, to avoid using cube taps and extension cords
- \_\_\_ If you must use extension cords, use only the kind that have a built-in circuit breaker



### Flammable Liquids & Hazardous Materials

- \_\_\_ Limit the amount of chemicals stored
- \_\_\_ Dispose of and recycle household hazardous materials properly (see below)
- \_\_\_ Store hazardous materials in proper containers with tight-fitting lids and correct identification labels
- \_\_\_ Store hazardous materials away from heat sources
- \_\_\_ Allow for proper ventilation when using flammable liquids and hazardous materials
- \_\_\_ Put oily rags in metal containers with tight-fitting lids, not in a pile where they can spontaneously ignite



**For more information, contact the Clay County Household Hazardous Waste Program (218) 299-5077**

### Cooking

- \_\_\_ Never leave cooking unattended
- \_\_\_ Cuff sleeves and turn pot handles inward when cooking to avoid bum injuries
- \_\_\_ never store combustibles in oven or on top of stove
- \_\_\_ When barbequing, move unit away from the house
- \_\_\_ Dispose of coals /ashes in metal containers



### Smoking Materials & Candles

- \_\_\_ Never leave cigarettes or candles unattended
- \_\_\_ Purchase and use ashtrays that have the center support feature
- \_\_\_ Empty ashtrays into noncombustible containers only
- \_\_\_ Never smoke in bed
- \_\_\_ Place candles in noncombustible, sturdy holders
- \_\_\_ Keep matches and Lighters out of reach of children



### Smoke Alarms/Carbon Monoxide Alarms (CO)

- \_\_\_ Install smoke alarms inside and outside every sleeping area and on every level of your home
- \_\_\_ Test smoke alarms once a month  
Tip: use a broom handle to reach & push test button
- \_\_\_ Replace smoke alarm batteries once a year  
Tip: use Daylight Savings Time as a reminder
- \_\_\_ Replace smoke alarm units every 10 years
- \_\_\_ Install CO alarms near sleeping rooms



### Fire Extinguishers

- \_\_\_ Purchase a multipurpose (ABC) extinguisher
- \_\_\_ Teach your family how to use a fire extinguisher (Use P.A.S.S.: Pull the pin, Aim, Squeeze, Sweep)
- \_\_\_ Inspect extinguishers annually



### Develop & Practice A Home Escape Plan

- \_\_\_ Develop a home escape plan that includes:
  - Crawling low under smoke
  - Two exits out of every room
  - A meeting place outside (tree, mailbox, etc.)
- \_\_\_ Practice escape plan with every member
- \_\_\_ Teach all family members how to:
  - Dial 9 -1 -1 in an emergency (State your name, location & type of emergency)
  - Stop, drop, and roll if clothes catch fire



For more information and additional resources,  
Visit Moorhead Fire Department online at [www.moorheadmn.gov](http://www.moorheadmn.gov)